
From: Simon Glass
Sent: December 8, 2025 3:32 PM
To: Anastasia.Abrazhevich@ontario.ca
Cc: Kavanagh, Brian (MPBSDP; Michael Watkins; Del Villar Cuicas, Joan (MECP; EA Notices to WCRGion (MECP; Barboza, Karla (She/Her) (MCM; Hamilton, James (MCM
Subject: RE: MCM Response: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum
Attachments: Appendix D2 - 5952 Trafalgar CHER_10June2025_FINAL.pdf

Hello Anastasia,

Thanks for your detailed response and guidance. We have reviewed the letter in full and have organized our responses according to the format in your letter:

Archeological Resources:

- The Stage 1 archeological assessment for our study has now been entered into the register, PIF#: P1066-0431-2024, MCM File Number: 0023005
- The Stage 1 assessment has indicated that our preferred sites for the BPS (9538 Sideroad 17), and reservoir (5952 Trafalgar Road) have archeological potential and, as such, we acknowledge that a Stage 2 archeological assessment will be required as a minimum.
- Our EA addendum has been updated and lists within "Section 8.0 Mitigation" that the completion of Stage 2 archeological assessment, and additional assessment as required, shall be conducted during detailed design and prior to any ground disturbing activities.

Built Heritage Resources and Cultural Heritage Landscapes:

- The CHER for 5952 Trafalgar Road is included in Appendix D-2 of the addendum and is also included as an attachment with this response.

Comment Table:

1. The following text was added to Section 5.5.1 and 6.5.1:
 - a. As a general recommendation the CHR recommended that construction activities should be staged to avoid unintended negative impacts to B.H.R.s and C.H.L.s identified including the use of temporary fencing, buffer zones, and post construction rehabilitation with sympathetic plantings. If future expansion of the study area is required a qualified heritage consultant should be contacted to confirm the impacts of proposed work on potential heritage resources.
 - b. Recommendation #2 from the CHR was omitted as it is a recommendation to carry out a CHER which was completed and is discussed in the report.
 - c. Recommendation #3 from the CHR was included in Section 6.5.1. as it relates to the BPS sites.
 - d. Recommendation #4 is omitted as the 9614 Sideroad 17 site has not been selected as the preferred site and would not be selected as a back-up location.
2. Requirements for Stage 2 AA have been added to Section 5.5.2 Section 6.5.2 where appropriate.
3. We have expanded detail related to the CHR and Stage 1 AA within the Cultural and Social Environment and added an additional evaluation section specific to Cultural Heritage and Archaeology with specific discussion related to the CHR, CHER, and AA.
4. Tables updated with consultation work to date will be released when the project is issued for Notice of Filing of Addendum.
5. All relevant reports will be included in the appendices with the next issued report (Notice of Filing of Addendum).

Regards,

Simon Glass, P.Eng
Project Manager



Tel: (905) 452-5172 Ext. 320
Cell: (289) 654-2865
Email: simon.glass@ainleygroup.com

WWW.AINLEYGROUP.COM

The information contained in and/or attached to this transmission is solely for the use of the intended recipient. Any copying, distribution or use by others, without the express written consent of the Ainley Group, is strictly prohibited. The recipient is responsible for confirming the accuracy and completeness of the information with the originator. Please advise the sender if you believe this message has been received by you in error.

Ainley Group is committed to providing accessible customer service. Please inform us if you require this information in an alternative format or require communication supports.

From: Michael Watkins <michael.watkins@ainleygroup.com>
Sent: December 2, 2025 3:27 PM
To: Simon Glass <simon.glass@ainleygroup.com>
Subject: FW: MCM Response: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

Here is the email from the Ministry of Citizenship and Multiculturalism that includes the table of comments and asking us to submit the AA.

Regards,

Michael Watkins
Junior Water/Wastewater Designer



Tel: (905) 452-5172, Ext. 330
Cell: (226) 980-9967
Email: michael.watkins@ainleygroup.com

WWW.AINLEYGROUP.COM

The information contained in and/or attached to this transmission is solely for the use of the intended recipient. Any copying, distribution or use by others, without the express written consent of the Ainley Group, is strictly prohibited. The recipient is responsible for confirming the accuracy and completeness of the information with the originator. Please advise the sender if you believe this message has been received by you in error.

Ainley Group is committed to providing accessible customer service. Please inform us if you require this information in an alternative format or require communication supports.

From: Abrazhevich, Anastasia (MCM) <Anastasia.Abrazhevich@ontario.ca>
Sent: September 16, 2025 6:05 PM
To: Simon Glass <simon.glass@ainleygroup.com>
Cc: Kavanagh, Brian (MPBSDP) <Brian.Kavanagh@ontario.ca>; Michael Watkins <michael.watkins@ainleygroup.com>;
Del Villar Cuicas, Joan (MECP) <Joan.DelVillarCuicas@ontario.ca>; EA Notices to WCRRegion (MECP)

<eanotification.wcregion@ontario.ca>; Barboza, Karla (She/Her) (MCM) <Karla.Barboza@ontario.ca>; Hamilton, James (MCM) <James.Hamilton@ontario.ca>

Subject: MCM Response: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

You don't often get email from anastasia.abrazhevich@ontario.ca. [Learn why this is important](#)

Dear Simon Glass,

Apologies for the late response.

Thanks for sending the Notice of Addendum for the above referenced project to the Ministry of Citizenship and Multiculturalism.

Please find MCM's comments on this project attached.

If you have any questions or require clarification, do not hesitate to contact us.

Kind regards,

Anastasia Abrazhevich

Heritage Planner | Citizenship, Inclusion and Heritage Division
Ministry of Citizenship and Multiculturalism | Ontario Public Service
437 240 2379 anastasia.abrazhevich@ontario.ca



Taking pride in strengthening Ontario, its places and its people

From: Michael Watkins <michael.watkins@ainleygroup.com>

Sent: July 25, 2025 3:55 PM

To: Barboza, Karla (She/Her) (MCM) <Karla.Barboza@ontario.ca>

Subject: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

RE: Notice of Addendum

**Town of Erin – Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir
Class Environmental Assessment Addendum**

Dear Karla Barboza,

The Town of Erin (Town) is initiating an Addendum to the Triton Engineering 2020 Schedule “B” Water Class Environmental Assessment (EA) to identify alternative sites for the Erin-Hillsburgh booster pumping station (BPS) and Hillsburgh reservoir, and ultimately select preferred alternatives to serve the existing Erin and Hillsburgh water servicing systems in the growing community.

Currently, Erin and Hillsburgh are operating as two different water servicing systems. With the community in both the Erin and Hillsburgh urban centres set to continue to grow, it was recommended in the 2020 EA that an interconnection be made to connect the two servicing systems and further storage be added. The addendum to the 2020 EA is necessary to determine the locations of the booster pumping station that would control flow between the communities and the reservoir recommended in Hillsburgh.

The geographic area of interest is outlined in the attached Notice of Addendum.

As indicated in the attached Notice of Addendum, first published on the Erin website (<https://erinengaged.erin.ca/urban-centre-wastewater-servicing-schedule-2020>) on Thursday, July 24, 2025, the Town is undertaking this Addendum following the planning and design process for Schedule “B” projects as described in the MCEA Document (as amended 2024). Public consultation is a key component of the Class EA process, and we invite you to review the study materials on the Erin Engage website and provide your feedback. The Town wanted to ensure you were aware of this Class EA Addendum being undertaken. The EA addendum will be filed in the coming weeks, after which the official 30-day public review period will begin. If you would like to be placed on the mailing list to receive the Notice of Filing of Addendum, please send your contact information to one of the listed study team members found on the attached Notice.

If you require additional information or would like to discuss this project, please do not hesitate to contact either Simon Glass (289-654-2865; simon.glass@ainleygroup.com) or Brian Kavanagh (519-855-4407, ext. 259; brian.kavanagh@erin.ca).

Sent on behalf of

Simon Glass, P.Eng.
Project Manager

And

Town of Erin – Infrastructure Services

**Ministry of Citizenship
and Multiculturalism**

Heritage Planning Unit
Heritage Operations Branch
Citizenship, Inclusion and
Heritage Division
5th Flr, 400 University Ave
Toronto, ON M5G 1S7
Tel.: 437 240 2379

**Ministère des Affaires civiques
et du Multiculturalisme**

Planification relative au patrimoine
Opérations relatives au patrimoine
Division des affaires civiques, de
l'inclusion et du patrimoine
5e étage, 400, av. University
Toronto, ON M5G 1S7
Tél.: 437 240 2379



September 16, 2025

EMAIL ONLY

Simon Glass, P. Eng.
Project Manager
Ainley & Associates Limited
Simon.Glass@ainleygroup.com

MCM File : 0002715
Proponent : Town of Erin
Subject : Municipal Class Environmental Assessment – Notice of Addendum
Project : Urban Centre Water Servicing: Erin-Hillsburgh Booster Pumping
Station and Hillsburgh Reservoir Site Alternatives
Location : Village of Erin and Hillsburgh, Town of Erin, Wellington County

Dear Simon Glass:

Thank you for providing the Ministry of Citizenship and Multiculturalism (MCM) with the Notice of Addendum for the above-referenced project.

MCM's interest in this project relates to its mandate of conserving Ontario's cultural heritage, which includes:

- archaeological resources, including land and marine;
- built heritage resources, including bridges and monuments; and
- cultural heritage landscapes.

Under the EA process, the proponent is required to determine a project's potential impact on known (previously recognized) and potential cultural heritage resources.

Project Summary

In 2024, the Town of Erin retained Ainley Group to review and update the recommendations of the 2020 EA based on new information, including an up-to-date understanding of the proposed development within the urban boundary. An Addendum to the 2020 Urban Centre Water Servicing Municipal Class Environmental Assessment (MCEA) was completed in March 2025. It contains the details of the preferred alternative, including the process, recommendations and mitigation measures.

The intent of the Addendum is to review alternative sites for the Erin-Hillsburgh Booster Pumping Station (BPS) and the Hillsburgh water storage facility and select a preferred alternative for each.

The Addendum incorporates new information, including an up-to-date understanding of the proposed development within the urban boundary and associated water system requirements.

Comments

We have reviewed the *Town of Erin - Urban Centre Water Servicing Class EA Addendum – Erin-Hillsburgh BPS and Hillsburgh Reservoir Site Alternatives (dated March 2025 and prepared by Ainley Group)* and find that cultural heritage due diligence is yet to be fully documented for this project. We have the following comments and recommendations:

Archaeological Resources

Our records indicate that a Stage 1 archaeological assessment (AA, under Project Information Form number P1066-0431-2024, and included in Appendix E of the Addendum Report) has been initiated. We recommend that the licensed archaeologist submit the report to MCM for review as soon as possible.

Please note that archaeological concerns have not been fully addressed until reports have been entered into the Ontario Public Register of Archaeological Reports ('the Register') where those reports recommend that:

1. the archaeological assessment of the project area is complete and
2. all archaeological sites identified by the assessment are either of no further cultural heritage value or interest (as per Section 48(3) of the Ontario Heritage Act) or that mitigation of impacts has been accomplished through excavation or an avoidance and protection strategy.

Approval authorities and/or proponents should wait to receive the MCM's written confirmation that the archaeological assessment report(s) has been entered into the Register before issuing a decision or proceeding with any ground disturbing activities. The letter will also indicate either that there are no further concerns for impacts to archaeological resources or articulate next steps to mitigate any concerns.

Therefore, the findings and recommendations of the Stage 1 AA shall be considered preliminary and MCM may have additional comments the Addendum.

Proponents must follow the recommendations of the archaeological assessment report(s). MCM recommends that further stages of archaeological assessment (if recommended) be undertaken as early as possible during detailed design and prior to any ground disturbing activities.

Built Heritage Resources and Cultural Heritage Landscapes

A Town of Erin Cultural Heritage Report: Existing Conditions and Preliminary Impact Assessment - Urban Centre Water Servicing Environmental Assessment Addendum (revised March, April, and July 2025, and prepared by Archaeological Services Inc., included as Appendix D of the Addendum Report) was completed for the five potential reservoir sites: 5952 Trafalgar Road, 5916 Trafalgar Road, 5808 Eight Line, and four potential booster pumping sites at 9556 Sideroad 17, 9538 Sideroad 17, 9565 Sideroad 17, and 9614 Sideroad 17.

The report has identified one known built heritage resource (BHR) and two potential cultural heritage landscapes (CHLs) in the Urban Centre Water Servicing study area. It was identified that the properties at 5952 Trafalgar Road and the property at 9614 Sideroad could be directly adversely impacted during the construction phase and that a Cultural Heritage Evaluation Assessment (CHER) and Heritage Impact Assessment (HIA) should be undertaken if selected as the preferred site, and baseline vibration monitoring will be undertaken during detailed design, and if required, a vibration monitoring plan will be implemented.

We have reviewed the above-referenced Cultural Heritage Report and find that the report is overall consistent with the requirements, guidance and standards of the MCEA and with the best practice guidance prepared by MCM.

MCM notes that Section 6.2 of the Cultural Heritage Report indicates that a CHER was prepared for the property at 5952 Trafalgar Road, and it was determined that the property does not have cultural heritage value or interest, therefore no Heritage Impact Assessment was recommended. A copy of the CHER was not included in the Addendum Report and MCM has yet to review it.

MCM recommends that the Cultural Heritage Report and CHER be submitted for review and comment to municipal (heritage) planning staff, Indigenous communities and other interested parties, if you haven't done already, as part of this phase of the EA process.

We have attached a table with additional comments and recommendations to support the documentation of cultural heritage due diligence and alignment with the legislative framework.

Thank you for consulting MCM on this project. If you have any questions or require clarification, please do not hesitate to contact me.

Sincerely,

Anastasia Abrazhevich
Heritage Planner
Anastasia.Abrazhevich@Ontario.ca

Copied to: Brian Kavanagh, Director of Infrastructure Services & Town Engineer, Town of Erin
Michael Watkins, Junior Water/Wastewater Designer, Ainley Group
Joan De Villar Cuicas, Environmental Resource Planner & EA Coordinator, MECP
EA Notices to West Central Region, MECP
Karla Barboza, Team Lead, Heritage Planning Unit, MCM
James Hamilton, Manager, Heritage Planning Unit, MCM

It is the sole responsibility of proponents to ensure that any information and documentation submitted as part of their EA report or file is accurate. The Ministry of Citizenship and Multiculturalism (MCM) makes no representation or warranty as to the completeness, accuracy or quality of the any checklists, reports or supporting documentation submitted as part of the EA process, and in no way shall MCM be liable for any harm, damages, costs, expenses, losses, claims or actions that may result if any checklists, reports or supporting documents are discovered to be inaccurate, incomplete, misleading or fraudulent.

Should previously undocumented archaeological resources be discovered, they may be a new archaeological site and therefore subject to Section 48(1) of the *Ontario Heritage Act*. The proponent or person discovering the archaeological resources must cease alteration of the site immediately and engage a licensed consultant archaeologist to carry out an archaeological assessment, in compliance with Section 48(1) of the *Ontario Heritage Act*.

The *Funeral, Burial and Cremation Services Act, 2002, S.O. 2002, c.33* requires that any person discovering human remains must cease all activities immediately and notify the police or coroner. If the coroner does not suspect foul play in the disposition of the remains, in accordance with *Ontario Regulation 30/11* the coroner shall notify the Registrar, Ontario Ministry of Public and Business Service Delivery and Procurement, which administers provisions of that Act related to burial sites. In situations where human remains are associated with archaeological resources, the Ministry of Citizenship and Multiculturalism should also be notified (at archaeology@ontario.ca) to ensure that the archaeological site is not subject to unlicensed alterations which would be a contravention of the *Ontario Heritage Act*.

Town of Erin-Urban Centre Water Servicing Class EA Addendum (Ainley Group, March 2025)			
Comment #	Reference to the Report	Comments/Rationale	Proposed Action/Solution
1	Section 5.5.1 Cultural Heritage Report, p. 20	MCM recommends expanding to include: the recommendations and mitigation measures from Section 6.2 of the Cultural Heritage Report, and to indicate whether any BHRs or CHLs will be directly or indirectly adversely impacted by the project.	Revision to report. MCM recommends revising the following sentence: "The CHR identified a total of one known built heritage resource (BHR) and ~~one~~ two potential cultural heritage landscapes within the areas surrounding the storage locations considered in the study area ."
2.	Section 5.5.2 Stage 1 Archaeological Assessment, p. 20-21	MCM recommends expanding Section 5.5.2 to include: - The recommendations of the Stage 1 archaeological assessment (under PIF 1066-0431-2024). - The relevant PIF #s of the archaeological assessments. - Indicating whether a Stage 2 is recommended, and for which portion(s) of the study area.	Revision to report.
3..	7.1 Detailed Evaluation Criteria 7.3 Evaluation of Hillsburgh Water Storage Alternatives (Table 14) p. 36 7.4 Evaluation of Erin-Hillsburgh BPS Alternatives (Table 15), p. 37	MCM recommends revising the following tables: 14 and 15 by expanding the evaluation Criteria for Socio-cultural to include a separate category for <i>Cultural Heritage</i> and <i>Archaeology</i> as separate criteria within the tables and listing the description of impacts based on the alternatives.	Revision to the Report. Criteria: Cultural Heritage and Archaeology Discussion: Impacts to known (previously identified) and potential built heritage resources or cultural heritage landscapes. Impacts to archaeological resources and areas of archaeological potential
4..	Section 8 Public and Stakeholder Consultation, p. 38 Table 16-Comment Summary Table p. 41-42	MCM recommends revising Section 8 to include the relevant dates currently highlighted in the section and fill out the necessary information under Table 16-Comment Summary Table.	Revision to the Report

Town of Erin-Urban Centre Water Servicing Class EA Addendum (Ainley Group, March 2025)			
Comment #	Reference to the Report	Comments/Rationale	Proposed Action/Solution
5..	<i>Appendices</i>	MCM recommends that all technical cultural heritage studies be included as appendices to the report and be made publicly available on the Town of Erin's website. We note that MCM does not have a copy of the CHER and we would appreciate if it could be sent for our review and comment.	Revision to the Report

From: Simon Glass
Sent: November 17, 2025 5:11 PM
To: Del Villar Cuicas, Joan (MECP); Michael Watkins
Cc: Torok, Andrea (MECP)
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum
Attachments: Hillsburgh EIS_Final_Nov2021.pdf

Hi Joan,

Thank you for your comments on the UCWS EA Addendum, we appreciate your input and detail below how we have integrated your feedback into our work. Our responses are provided in **red text**. If there are any questions or concerns with the responses provided please let us know and we can schedule a meeting to discuss.

Section 5.4:

- MECP acknowledges that a 15-meter buffer from treed hedgerows is an acceptable mitigation measure to ensure maternity roosting habitat is preserved during construction activities. We further recommend visual cues to mitigate accidental encroachment into the hedgerows such as coloured stakes, flagging tape, or fencing. Please note that three new bats were added to the Species at Risk in Ontario List: Silver-haired bat, Eastern Red bat, and Hoary bat. As such, the active period for all seven SAR bat species has been extended to including information on the national migration patterns of these species. The active period in Southern Ontario for each SAR bat is the following:

We have included a requirement for a 20m buffer from the treed hedgerow and visual cues to avoid accidental encroachment of local wildlife at the recommended Hillsburgh water storage reservoir sites – this requirement has been noted under Section 5.4 “Hillsburgh Water Storage Alternative Environmental Impacts” and reiterated in Section 12 “Mitigation” within Table 20 subheading Species At Risk.

Resident Species

- **MYLU, MYSE, PERSU** - April 1st to October 31st
- **MYLE** - March 15th to November 30th

Migratory Species

- **LACI, LABO, LANO** - April 1st to November 30th

We have included a requirement for acoustic monitoring to be carried out at the preferred reservoir location during the detailed design stage to identify species present and the Active Periods which must be considered.

- To avoid contravening section 9 of the amended ESA, the timing restrictions applicable to a project will be contingent upon the species identified on a subject property.
- Removal of summer roosting habitat for bats may contravene section 10 of the amended ESA. MECP recommends further studies in the form of acoustic monitoring to ensure treed hedgerows are not being utilized as habitat.

Our recommended solutions will avoid impact to the treed hedgerow and no tree removals will be required at the preferred reservoir site or at the preferred booster pumping station site. We have maintained the recommendation to carry out acoustic monitoring and obtain impact mitigation measures and understanding of timing restrictions to be considered during design and followed during construction.

Please note: in our revised draft we have included an additional section discussing connection options for a watermain connection to the development area west of Trafalgar Road and recommend use of the Elora Cataract Trail. Tree impacts are anticipated along this corridor and additional wildlife surveys have been recommended to identify species present in the area and necessary mitigation measures to be considered in design and carried out in construction (Section 7.4 “Hillsburgh Water Distribution System Natural Environment Impacts” in the revised text).

Section 6.4:

- Same note as above.

The recommendation for a 15m woodland/ hedgerow buffer have been included in Section 6.4 for Site alternatives 3, 4, and 5. Acoustic monitoring has been recommended at these sites to determine if/ which bat species are present at the site and which Active Periods need to be considered during design and construction.

Section 7.3:

- Acknowledging that section 7. 3 denotes a preference for Alternative 2 (in ground reservoir), should the Town of Erin proceed with Alternative 3 (above-ground steel tank option) the MECP recommends conducting additional targeted surveys to evaluate the presence of SAR birds and their habitat, and assess potential impacts.

See response to General inquiry.

Table 17:

- Removal of candidate roost trees may also require authorization under the ESA. MECP recommends consultation with the MECP’s Species at Risk Branch should the proposed activity occur within identified SAR bat habitat.

Note added to Table 17.

General:

- Regarding 5916 Trafalgar Road, storage alternative 3, the report states: *The evaluation of the 5916 Trafalgar Road site (above-ground steel tank alternative) identified that the site is within the settlement area of the Greenbelt Plan, and that the site contains potential habitat for Grasshopper Sparrow, Eastern Meadowlark, and Bobolink. However, the site is under construction there are plans to clear the grasslands under the existing approval.* (page 20). The Species at Risk Branch does not currently have this property on record. Figure 2c of the Preliminary Natural Heritage Assessment depicts that 5916 Trafalgar Road has been cleared/vegetation has been removed.
 - Can you please clarify the current state of the habitat for the listed grassland SAR birds?

The site is cleared for a planned development through a process separate to this EA. We have attached the Environmental Impact Study completed by BIRKS, obtained from the site developer. that was completed as part of the development application. As the site has now been cleared there is no longer grassland habitat at this site location.

A more general discussion regarding the grassland SAR birds habitat within Hillsburgh has been provided by BIRKS:

“As noted in the EIS, Cultural meadow is present on the property. While this habitat was considered, the area measures approximately 4 ha which falls well below the habitat criteria of >30ha. While the Cultural Meadow vegetation community present on the property may provide limited habitat function for Savannah Sparrow, Vesper Sparrow or potentially Grasshopper Sparrow it was not recommended as a candidate to be considered as Significant Wildlife Habitat. While we do not disagree that it is important to consider features as potential without appropriate evidence, we recommend caution in attempting to maintain natural function centrally within the matrix of residential development. Given the small size grasslands area on the property retention of the feature would require birds to nest close to the edges of the feature. Using Bobolink for example, research shows that those individuals nesting close to edges are often inexperienced pairs and they experience higher nestling mortality as a result. Abundant caution would be required to ensure that the feature did not turn into a population sink. On the contrary, ample habitat for grassland breeding birds is present in lands surrounding the Hillsburgh Urban Area. In our opinion, it would be better to focus on the retention of larger natural areas away from the urban matrix. The removal of the Cultural Meadow on the property is not expected to reduce the long-term health and survival of the bird species that depend on this function in the Town. If it would be of assistance, we could perform migratory breeding bird surveys in a future breeding season to demonstrate species use of the area.”

- Have you received any additional natural heritage reports associated with the development which may indicate that grassland bird surveys were undertaken to help support your review?

BIRKS EIS Report dated November 2021 provides a Species At Risk (SAR) Assessment listing SAR birds and noting that the Barn Swallow had two nesting in two structures on the property. Bobolink was not present and reasoned that, “Given the size of the meadow and vegetation composition there is a low likelihood that the cultural meadow comprises functional Bobolink habitat.”

The Grasshopper Sparrow and Eastern Meadowlark were not detected. The EIS notes that “the Cultural Meadow vegetation community present on the property is not expected to reduce the long-term health and survival of bird species that depend on this function in the Town. If species including Savannah Sparrow, Vesper Sparrow or Grasshopper Sparrow are present in the area they will continue to use the habitat in the lands surrounding the Hillsburgh Urban area.” (BIRKS EIS Report, pdf page 27 of 70).

- Can you please clarify which approval was granted for removal of potential Eastern Meadowlark and Bobolink habitat?

The Town of Erin approved the removal of potential Eastern Meadowlark and Bobolink habitat within the Subdivision lands as part of the approval to the Developer to proceed with Site Alterations (i.e. Earth moving operations).

Regards,

Simon Glass, P.Eng
Project Manager



Tel: (905) 452-5172 Ext. 320
Cell: (289) 654-2865

Email: simon.glass@ainleygroup.com

WWW.AINLEYGROUP.COM

The information contained in and/or attached to this transmission is solely for the use of the intended recipient. Any copying, distribution or use by others, without the express written consent of the Ainley Group, is strictly prohibited. The recipient is responsible for confirming the accuracy and completeness of the information with the originator. Please advise the sender if you believe this message has been received by you in error.

Ainley Group is committed to providing accessible customer service. Please inform us if you require this information in an alternative format or require communication supports.

From: Del Villar Cuicas, Joan (MECP) <Joan.DelVillarCuicas@ontario.ca>

Sent: September 11, 2025 9:49 AM

To: Michael Watkins <michael.watkins@ainleygroup.com>; Simon Glass <simon.glass@ainleygroup.com>

Cc: Torok, Andrea (MECP) <Andrea.Torok@ontario.ca>

Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

Good morning,

Please find below MECP Species at Risk Branch comments regarding the Town of Erin Urban Centre Water Servicing EA Addendum for your consideration:

Section 5.4:

- MECP acknowledges that a 15-meter buffer from treed hedgerows is an acceptable mitigation measure to ensure maternity roosting habitat is preserved during construction activities. We further recommend visual cues to mitigate accidental encroachment into the hedgerows such as coloured stakes, flagging tape, or fencing. Please note that three new bats were added to the Species at Risk in Ontario List: Silver-haired bat, Eastern Red bat, and Hoary bat. As such, the active period for all seven SAR bat species has been extended to including information on the national migration patterns of these species. The active period in Southern Ontario for each SAR bat is the following:

Resident Species

- **MYLU, MYSE, PERSU** - April 1st to October 31st
- **MYLE** - March 15th to November 30th

Migratory Species

- **LACI, LABO, LANO** - April 1st to November 30th
- To avoid contravening section 9 of the amended ESA, the timing restrictions applicable to a project will be contingent upon the species identified on a subject property.
- Removal of summer roosting habitat for bats may contravene section 10 of the amended ESA. MECP recommends further studies in the form of acoustic monitoring to ensure treed hedgerows are not being utilized as habitat.

Section 6.4:

- Same note as above.

Section 7.3:

- Acknowledging that section 7.3 denotes a preference for Alternative 2 (in ground reservoir), should the Town of Erin proceed with Alternative 3 (above-ground steel tank option) the MECP recommends conducting additional targeted surveys to evaluate the presence of SAR birds and their habitat, and assess potential impacts.

Table 17:

- Removal of candidate roost trees may also require authorization under the ESA. MECP recommends consultation with the MECP's Species at Risk Branch should the proposed activity occur within identified SAR bat habitat.

General:

- Regarding 5916 Trafalgar Road, storage alternative 3, the report states: *The evaluation of the 5916 Trafalgar Road site (above-ground steel tank alternative) identified that the site is within the settlement area of the Greenbelt Plan, and that the site contains potential habitat for Grasshopper Sparrow, Eastern Meadowlark, and Bobolink. However, the site is under construction there are plans to clear the grasslands under the existing approval.* (page 20). The Species at Risk Branch does not currently have this property on record. Figure 2c of the Preliminary Natural Heritage Assessment depicts that 5916 Trafalgar Road has been cleared/vegetation has been removed.
 - Can you please clarify the current state of the habitat for the listed grassland SAR birds?
 - Have you received any additional natural heritage reports associated with the development which may indicate that grassland bird surveys were undertaken to help support your review?
 - Can you please clarify which approval was granted for removal of potential Eastern Meadowlark and Bobolink habitat?

Please let me know if you have any questions,

Regards,

Joan Del Villar Cuicas (she/her)

Regional Environmental Planner

Project Review Unit | Environmental Assessment Branch

Ontario Ministry of the Environment, Conservation and Parks

Joan.delvillarcuicas@ontario.ca | Phone: 365-889-1180

From: Del Villar Cuicas, Joan (MECP)

Sent: August 15, 2025 7:42 PM

To: 'Michael Watkins' <michael.watkins@ainleygroup.com>; Simon Glass <simon.glass@ainleygroup.com>

Cc: Torok, Andrea (MECP) <Andrea.Torok@ontario.ca>

Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

Hello Michael,

Thank you for circulating the Addendum Report on the Urban Centre Servicing for Erin-Hillsburgh BPS and Hillsburgh Reservoir Class Environmental Assessment. Please find below the Project Review comments for your consideration:

Evaluation of Alternatives:

It appears to be inconsistencies in the Evaluation of Alternatives sections. These sections should be reviewed and revised accordingly to ensure consistency and transparency in the evaluation.

- Section 5.4.1 explicitly identifies potential SAR habitat at all three storage alternatives:
 - Storage Alternative 1 (5808 Eighth Line): Potential bat habitat in adjacent hedgerows.
 - Storage Alternative 2 (5952 Trafalgar Road): Potential SAR bat habitat in hedgerows.
 - Storage Alternative 3 (5916 Trafalgar Road): Potential habitat for Grasshopper Sparrow, Eastern Meadowlark, and Bobolink.

Section 7.3, however, only briefly mentions “potential SAR bird habitat” for Alternative 3 and omits specific references to SAR bat habitat for Alternatives 1 and 2. It also does not mention the need for MECP consultation or buffer recommendations.

- Section 6.4.1 (Preliminary Natural Heritage Assessment) identifies potential habitat for the Eastern Wood-Pee-wee within BPS Site Alternative 2
However, this information is not reflected in Section 7.3 (Evaluation of Hillsburgh Water Storage Alternatives).

Species at Risk:

- Species at Risk Branch is currently reviewing the report. Comments will be provided to the proponent when they become available.

Consultation Records:

- Appendix F is missing from the Addendum Report. Please ensure all consultation records (e.g., emails, meeting notes) are included and organized chronologically.

Please let us know if you have any questions.

Regards,

Joan Del Villar Cuicas (she/her)

Regional Environmental Planner

Project Review Unit | Environmental Assessment Branch

Ontario Ministry of the Environment, Conservation and Parks

Joan.delvillarcuicas@ontario.ca | Phone: 365-889-1180

From: Michael Watkins <michael.watkins@ainleygroup.com>

Sent: Monday, August 11, 2025 9:41 AM

To: Del Villar Cuicas, Joan (MECP) <Joan.DelVillarCuicas@ontario.ca>

Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Dear Joan Del Villar Cuicas,

This message is a follow-up to the Notice of Addendum on the Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir Class Environmental Assessment. The intention is to file the Notice towards the end of August. Please reply to this email or one of the project team members listed on the Notice (attached in the previous email) if you would like to be included in the contact list for the Notice of Addendum or have comments/concerns before the filing.

Regards,

Michael Watkins
Junior Water/Wastewater Designer



Tel: (905) 452-5172, Ext. 330

Cell: (226) 980-9967

Email: michael.watkins@ainleygroup.com

WWW.AINLEYGROUP.COM

The information contained in and/or attached to this transmission is solely for the use of the intended recipient. Any copying, distribution or use by others, without the express written consent of the Ainley Group, is strictly prohibited. The recipient is responsible for confirming the accuracy and completeness of the information with the originator. Please advise the sender if you believe this message has been received by you in error.

Ainley Group is committed to providing accessible customer service. Please inform us if you require this information in an alternative format or require communication supports.

From: Michael Watkins

Sent: July 25, 2025 3:55 PM

To: joan.delvillarcuicas@ontario.ca

Subject: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

RE: Notice of Addendum

**Town of Erin – Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir
Class Environmental Assessment Addendum**

Dear Joan Del Villar Cuicas,

The Town of Erin (Town) is initiating an Addendum to the Triton Engineering 2020 Schedule “B” Water Class Environmental Assessment (EA) to identify alternative sites for the Erin-Hillsburgh booster pumping station (BPS) and Hillsburgh reservoir, and ultimately select preferred alternatives to serve the existing Erin and Hillsburgh water servicing systems in the growing community.

Currently, Erin and Hillsburgh are operating as two different water servicing systems. With the community in both the Erin and Hillsburgh urban centres set to continue to grow, it was recommended in the 2020 EA that an interconnection be made to connect the two servicing systems and further storage be added. The addendum to the 2020 EA is necessary to determine the locations of the booster pumping station that would control flow between the communities and the reservoir recommended in Hillsburgh.

The geographic area of interest is outlined in the attached Notice of Addendum.

As indicated in the attached Notice of Addendum, first published on the Erin website (<https://erinengaged.erin.ca/urban-centre-wastewater-servicing-schedule-2020>) on Thursday, July 24, 2025, the Town is undertaking this Addendum following the planning and design process for Schedule “B” projects as described in the MCEA Document (as amended

2024). Public consultation is a key component of the Class EA process, and we invite you to review the study materials on the Erin Engage website and provide your feedback. The Town wanted to ensure you were aware of this Class EA Addendum being undertaken. The EA addendum will be filed in the coming weeks, after which the official 30-day public review period will begin. If you would like to be placed on the mailing list to receive the Notice of Filing of Addendum, please send your contact information to one of the listed study team members found on the attached Notice.

If you require additional information or would like to discuss this project, please do not hesitate to contact either Simon Glass (289-654-2865; simon.glass@ainleygroup.com) or Brian Kavanagh (519-855-4407, ext. 259; brian.kavanagh@erin.ca).

Sent on behalf of

Simon Glass, P.Eng.
Project Manager

And

Town of Erin – Infrastructure Services

From: [Barboza, Karla \(She/Her\) \(MCM\)](#)
To: [Michael Watkins](#)
Cc: [Abrazhevich, Anastasia \(MCM\)](#)
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum
Date: September 4, 2025 2:13:20 PM
Attachments: [image001.jpg](#)
[image002.jpg](#)
[image003.png](#)

Hi Michael,

Apologies for this very late response!

Thanks again for circulating the Notice of Addendum for the above-referenced project to the Ministry of Citizenship and Multiculturalism (MCM).

We're reviewing our records and will be sending a letter early next week.

Let us know if you have any questions or concerns.

Sincerely,
Karla

Karla Barboza, MCIP, RPP, CAHP (she/her)

Team Lead, Heritage | Heritage Operations Branch | Citizenship, Inclusion and Heritage Division
Ministry of Citizenship and Multiculturalism | Ontario Public Service
416-660-1027 | karla.barboza@ontario.ca



Taking pride in strengthening Ontario, its places and its people

From: Michael Watkins <michael.watkins@ainleygroup.com>
Sent: August 11, 2025 9:49 AM
To: Barboza, Karla (She/Her) (MCM) <Karla.Barboza@ontario.ca>
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Dear Karla Barboza,

This message is a follow-up to the Notice of Addendum on the Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir Class Environmental Assessment. The intention is to file the Notice towards the end of August. Please reply to this email or one of the project team members listed on the Notice (attached in the previous email) if you would like to be included in the contact list for the Notice of Addendum or have comments/concerns before the filing.

Regards,

Michael Watkins
Junior Water/Wastewater Designer



Tel: (905) 452-5172, Ext. 330

Cell: (226) 980-9967

Email: michael.watkins@ainleygroup.com

WWW.AINLEYGROUP.COM

The information contained in and/or attached to this transmission is solely for the use of the intended recipient. Any copying, distribution or use by others, without the express written consent of the Ainley Group, is strictly prohibited. The recipient is responsible for confirming the accuracy and completeness of the information with the originator. Please advise the sender if you believe this message has been received by you in error.

Ainley Group is committed to providing accessible customer service. Please inform us if you require this information in an alternative format or require communication supports.

From: Michael Watkins

Sent: July 25, 2025 3:55 PM

To: karla.barboza@ontario.ca

Subject: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

RE: Notice of Addendum

**Town of Erin – Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir
Class Environmental Assessment Addendum**

Dear Karla Barboza,

The Town of Erin (Town) is initiating an Addendum to the Triton Engineering 2020 Schedule “B” Water Class Environmental Assessment (EA) to identify alternative sites for the Erin-Hillsburgh booster pumping station (BPS) and Hillsburgh reservoir, and ultimately select preferred alternatives to serve the existing Erin and Hillsburgh water servicing systems in the growing community.

Currently, Erin and Hillsburgh are operating as two different water servicing systems. With the community in both the Erin and Hillsburgh urban centres set to continue to grow, it was recommended in the 2020 EA that an interconnection be made to connect the two servicing systems and further storage be added. The addendum to the 2020 EA is necessary to determine the locations of the booster pumping station that would control flow between the communities and the reservoir recommended in Hillsburgh.

The geographic area of interest is outlined in the attached Notice of Addendum.

As indicated in the attached Notice of Addendum, first published on the Erin website (<https://erinengaged.erin.ca/urban-centre-wastewater-servicing-schedule-2020>) on Thursday, July 24, 2025, the Town is undertaking this Addendum following the planning and design process for Schedule “B” projects as described in the MCEA Document (as amended 2024). Public consultation is a key component of the Class EA process, and we invite you to review the study materials on the Erin Engage website and provide your feedback. The Town wanted to ensure you were aware of this Class EA Addendum being undertaken. The EA addendum will be filed in the coming weeks, after which the official 30-day public review period will begin. If you would like to be placed on the mailing list to receive the Notice of Filing of Addendum, please send your contact information to one of the listed study team

members found on the attached Notice.

If you require additional information or would like to discuss this project, please do not hesitate to contact either Simon Glass (289-654-2865; simon.glass@ainleygroup.com) or Brian Kavanagh (519-855-4407, ext. 259; brian.kavanagh@erin.ca).

Sent on behalf of

Simon Glass, P.Eng.
Project Manager

And

Town of Erin – Infrastructure Services

From: Simon Glass
Sent: November 17, 2025 5:11 PM
To: Del Villar Cuicas, Joan (MECP); Michael Watkins
Cc: Torok, Andrea (MECP)
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum
Attachments: Hillsburgh EIS_Final_Nov2021.pdf

Hi Joan,

Thank you for your comments on the UCWS EA Addendum, we appreciate your input and detail below how we have integrated your feedback into our work. Our responses are provided in **red text**. If there are any questions or concerns with the responses provided please let us know and we can schedule a meeting to discuss.

Section 5.4:

- MECP acknowledges that a 15-meter buffer from treed hedgerows is an acceptable mitigation measure to ensure maternity roosting habitat is preserved during construction activities. We further recommend visual cues to mitigate accidental encroachment into the hedgerows such as coloured stakes, flagging tape, or fencing. Please note that three new bats were added to the Species at Risk in Ontario List: Silver-haired bat, Eastern Red bat, and Hoary bat. As such, the active period for all seven SAR bat species has been extended to including information on the national migration patterns of these species. The active period in Southern Ontario for each SAR bat is the following:

We have included a requirement for a 20m buffer from the treed hedgerow and visual cues to avoid accidental encroachment of local wildlife at the recommended Hillsburgh water storage reservoir sites – this requirement has been noted under Section 5.4 “Hillsburgh Water Storage Alternative Environmental Impacts” and reiterated in Section 12 “Mitigation” within Table 20 subheading Species At Risk.

Resident Species

- MYLU, MYSE, PERSU - April 1st to October 31st
- MYLE - March 15th to November 30th

Migratory Species

- LACI, LABO, LANO - April 1st to November 30th

We have included a requirement for acoustic monitoring to be carried out at the preferred reservoir location during the detailed design stage to identify species present and the Active Periods which must be considered.

- To avoid contravening section 9 of the amended ESA, the timing restrictions applicable to a project will be contingent upon the species identified on a subject property.
- Removal of summer roosting habitat for bats may contravene section 10 of the amended ESA. MECP recommends further studies in the form of acoustic monitoring to ensure treed hedgerows are not being utilized as habitat.

Our recommended solutions will avoid impact to the treed hedgerow and no tree removals will be required at the preferred reservoir site or at the preferred booster pumping station site. We have maintained the recommendation to carry out acoustic monitoring and obtain impact mitigation measures and understanding of timing restrictions to be considered during design and followed during construction.

Please note: in our revised draft we have included an additional section discussing connection options for a watermain connection to the development area west of Trafalgar Road and recommend use of the Elora Cataract Trail. Tree impacts are anticipated along this corridor and additional wildlife surveys have been recommended to identify species present in the area and necessary mitigation measures to be considered in design and carried out in construction (Section 7.4 “Hillsburgh Water Distribution System Natural Environment Impacts” in the revised text).

Section 6.4:

- Same note as above.

The recommendation for a 15m woodland/ hedgerow buffer have been included in Section 6.4 for Site alternatives 3, 4, and 5. Acoustic monitoring has been recommended at these sites to determine if/ which bat species are present at the site and which Active Periods need to be considered during design and construction.

Section 7.3:

- Acknowledging that section 7. 3 denotes a preference for Alternative 2 (in ground reservoir), should the Town of Erin proceed with Alternative 3 (above-ground steel tank option) the MECP recommends conducting additional targeted surveys to evaluate the presence of SAR birds and their habitat, and assess potential impacts.

See response to General inquiry.

Table 17:

- Removal of candidate roost trees may also require authorization under the ESA. MECP recommends consultation with the MECP’s Species at Risk Branch should the proposed activity occur within identified SAR bat habitat.

Note added to Table 17.

General:

- Regarding 5916 Trafalgar Road, storage alternative 3, the report states: *The evaluation of the 5916 Trafalgar Road site (above-ground steel tank alternative) identified that the site is within the settlement area of the Greenbelt Plan, and that the site contains potential habitat for Grasshopper Sparrow, Eastern Meadowlark, and Bobolink. However, the site is under construction there are plans to clear the grasslands under the existing approval.* (page 20). The Species at Risk Branch does not currently have this property on record. Figure 2c of the Preliminary Natural Heritage Assessment depicts that 5916 Trafalgar Road has been cleared/vegetation has been removed.
 - Can you please clarify the current state of the habitat for the listed grassland SAR birds?

The site is cleared for a planned development through a process separate to this EA. We have attached the Environmental Impact Study completed by BIRKS, obtained from the site developer. that was completed as part of the development application. As the site has now been cleared there is no longer grassland habitat at this site location.

A more general discussion regarding the grassland SAR birds habitat within Hillsburgh has been provided by BIRKS:

“As noted in the EIS, Cultural meadow is present on the property. While this habitat was considered, the area measures approximately 4 ha which falls well below the habitat criteria of >30ha. While the Cultural Meadow vegetation community present on the property may provide limited habitat function for Savannah Sparrow, Vesper Sparrow or potentially Grasshopper Sparrow it was not recommended as a candidate to be considered as Significant Wildlife Habitat. While we do not disagree that it is important to consider features as potential without appropriate evidence, we recommend caution in attempting to maintain natural function centrally within the matrix of residential development. Given the small size grasslands area on the property retention of the feature would require birds to nest close to the edges of the feature. Using Bobolink for example, research shows that those individuals nesting close to edges are often inexperienced pairs and they experience higher nestling mortality as a result. Abundant caution would be required to ensure that the feature did not turn into a population sink. On the contrary, ample habitat for grassland breeding birds is present in lands surrounding the Hillsburgh Urban Area. In our opinion, it would be better to focus on the retention of larger natural areas away from the urban matrix. The removal of the Cultural Meadow on the property is not expected to reduce the long-term health and survival of the bird species that depend on this function in the Town. If it would be of assistance, we could perform migratory breeding bird surveys in a future breeding season to demonstrate species use of the area.”

- Have you received any additional natural heritage reports associated with the development which may indicate that grassland bird surveys were undertaken to help support your review?

BIRKS EIS Report dated November 2021 provides a Species At Risk (SAR) Assessment listing SAR birds and noting that the Barn Swallow had two nesting in two structures on the property. Bobolnk was not present and reasoned that, “Given the size of the meadow and vegetation composition there is a low likelihood that the cultural meadow comprises functional Bobolink habitat.”

The Grasshopper Sparrow and Eastern Meadowlark were not detected. The EIS notes that “the Cultural Meadow vegetation community present on the property is not expected to reduce the long-term health and survival of bird species that depend on this function in the Town. If species including Savannah Sparrow, Vesper Sparrow or Grasshopper Sparrow are present in the area they will continue to use the habitat in the lands surrounding the Hillsburgh Urban area.” (BIRKS EIS Report, pdf page 27 of 70).

- Can you please clarify which approval was granted for removal of potential Eastern Meadowlark and Bobolink habitat?

The Town of Erin approved the removal of potential Eastern Meadowlark and Bobolink habitat within the Subdivision lands as part of the approval to the Developer to proceed with Site Alterations (i.e. Earth moving operations).

Regards,

Simon Glass, P.Eng
Project Manager



Tel: (905) 452-5172 Ext. 320
Cell: (289) 654-2865

Email: simon.glass@ainleygroup.com

WWW.AINLEYGROUP.COM

The information contained in and/or attached to this transmission is solely for the use of the intended recipient. Any copying, distribution or use by others, without the express written consent of the Ainley Group, is strictly prohibited. The recipient is responsible for confirming the accuracy and completeness of the information with the originator. Please advise the sender if you believe this message has been received by you in error.

Ainley Group is committed to providing accessible customer service. Please inform us if you require this information in an alternative format or require communication supports.

From: Del Villar Cuicas, Joan (MECP) <Joan.DelVillarCuicas@ontario.ca>

Sent: September 11, 2025 9:49 AM

To: Michael Watkins <michael.watkins@ainleygroup.com>; Simon Glass <simon.glass@ainleygroup.com>

Cc: Torok, Andrea (MECP) <Andrea.Torok@ontario.ca>

Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

Good morning,

Please find below MECP Species at Risk Branch comments regarding the Town of Erin Urban Centre Water Servicing EA Addendum for your consideration:

Section 5.4:

- MECP acknowledges that a 15-meter buffer from treed hedgerows is an acceptable mitigation measure to ensure maternity roosting habitat is preserved during construction activities. We further recommend visual cues to mitigate accidental encroachment into the hedgerows such as coloured stakes, flagging tape, or fencing. Please note that three new bats were added to the Species at Risk in Ontario List: Silver-haired bat, Eastern Red bat, and Hoary bat. As such, the active period for all seven SAR bat species has been extended to including information on the national migration patterns of these species. The active period in Southern Ontario for each SAR bat is the following:

Resident Species

- **MYLU, MYSE, PERSU** - April 1st to October 31st
- **MYLE** - March 15th to November 30th

Migratory Species

- **LACI, LABO, LANO** - April 1st to November 30th
- To avoid contravening section 9 of the amended ESA, the timing restrictions applicable to a project will be contingent upon the species identified on a subject property.
- Removal of summer roosting habitat for bats may contravene section 10 of the amended ESA. MECP recommends further studies in the form of acoustic monitoring to ensure treed hedgerows are not being utilized as habitat.

Section 6.4:

- Same note as above.

Section 7.3:

- Acknowledging that section 7.3 denotes a preference for Alternative 2 (in ground reservoir), should the Town of Erin proceed with Alternative 3 (above-ground steel tank option) the MECP recommends conducting additional targeted surveys to evaluate the presence of SAR birds and their habitat, and assess potential impacts.

Table 17:

- Removal of candidate roost trees may also require authorization under the ESA. MECP recommends consultation with the MECP's Species at Risk Branch should the proposed activity occur within identified SAR bat habitat.

General:

- Regarding 5916 Trafalgar Road, storage alternative 3, the report states: *The evaluation of the 5916 Trafalgar Road site (above-ground steel tank alternative) identified that the site is within the settlement area of the Greenbelt Plan, and that the site contains potential habitat for Grasshopper Sparrow, Eastern Meadowlark, and Bobolink. However, the site is under construction there are plans to clear the grasslands under the existing approval.* (page 20). The Species at Risk Branch does not currently have this property on record. Figure 2c of the Preliminary Natural Heritage Assessment depicts that 5916 Trafalgar Road has been cleared/vegetation has been removed.
 - Can you please clarify the current state of the habitat for the listed grassland SAR birds?
 - Have you received any additional natural heritage reports associated with the development which may indicate that grassland bird surveys were undertaken to help support your review?
 - Can you please clarify which approval was granted for removal of potential Eastern Meadowlark and Bobolink habitat?

Please let me know if you have any questions,

Regards,

Joan Del Villar Cuicas (she/her)
 Regional Environmental Planner
 Project Review Unit | Environmental Assessment Branch
 Ontario Ministry of the Environment, Conservation and Parks
Joan.delvillarcuicas@ontario.ca | Phone: 365-889-1180

From: Del Villar Cuicas, Joan (MECP)
Sent: August 15, 2025 7:42 PM
To: 'Michael Watkins' <michael.watkins@ainleygroup.com>; Simon Glass <simon.glass@ainleygroup.com>
Cc: Torok, Andrea (MECP) <Andrea.Torok@ontario.ca>
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

Hello Michael,

Thank you for circulating the Addendum Report on the Urban Centre Servicing for Erin-Hillsburgh BPS and Hillsburgh Reservoir Class Environmental Assessment. Please find below the Project Review comments for your consideration:

Evaluation of Alternatives:

It appears to be inconsistencies in the Evaluation of Alternatives sections. These sections should be reviewed and revised accordingly to ensure consistency and transparency in the evaluation.

- Section 5.4.1 explicitly identifies potential SAR habitat at all three storage alternatives:
 - Storage Alternative 1 (5808 Eighth Line): Potential bat habitat in adjacent hedgerows.
 - Storage Alternative 2 (5952 Trafalgar Road): Potential SAR bat habitat in hedgerows.
 - Storage Alternative 3 (5916 Trafalgar Road): Potential habitat for Grasshopper Sparrow, Eastern Meadowlark, and Bobolink.

Section 7.3, however, only briefly mentions “potential SAR bird habitat” for Alternative 3 and omits specific references to SAR bat habitat for Alternatives 1 and 2. It also does not mention the need for MECP consultation or buffer recommendations.

- Section 6.4.1 (Preliminary Natural Heritage Assessment) identifies potential habitat for the Eastern Wood-Pee-wee within BPS Site Alternative 2
However, this information is not reflected in Section 7.3 (Evaluation of Hillsburgh Water Storage Alternatives).

Species at Risk:

- Species at Risk Branch is currently reviewing the report. Comments will be provided to the proponent when they become available.

Consultation Records:

- Appendix F is missing from the Addendum Report. Please ensure all consultation records (e.g., emails, meeting notes) are included and organized chronologically.

Please let us know if you have any questions.

Regards,

Joan Del Villar Cuicas (she/her)
Regional Environmental Planner
Project Review Unit | Environmental Assessment Branch
Ontario Ministry of the Environment, Conservation and Parks
Joan.delvillarcuicas@ontario.ca | Phone: 365-889-1180

From: Michael Watkins <michael.watkins@ainleygroup.com>

Sent: Monday, August 11, 2025 9:41 AM

To: Del Villar Cuicas, Joan (MECP) <Joan.DelVillarCuicas@ontario.ca>

Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Dear Joan Del Villar Cuicas,

This message is a follow-up to the Notice of Addendum on the Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir Class Environmental Assessment. The intention is to file the Notice towards the end of August. Please reply to this email or one of the project team members listed on the Notice (attached in the previous email) if you would like to be included in the contact list for the Notice of Addendum or have comments/concerns before the filing.

Regards,

Michael Watkins
Junior Water/Wastewater Designer



Tel: (905) 452-5172, Ext. 330
Cell: (226) 980-9967
Email: michael.watkins@ainleygroup.com

WWW.AINLEYGROUP.COM

The information contained in and/or attached to this transmission is solely for the use of the intended recipient. Any copying, distribution or use by others, without the express written consent of the Ainley Group, is strictly prohibited. The recipient is responsible for confirming the accuracy and completeness of the information with the originator. Please advise the sender if you believe this message has been received by you in error.

Ainley Group is committed to providing accessible customer service. Please inform us if you require this information in an alternative format or require communication supports.

From: Michael Watkins
Sent: July 25, 2025 3:55 PM
To: joan.delvillarcuicas@ontario.ca
Subject: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

RE: Notice of Addendum
Town of Erin – Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir
Class Environmental Assessment Addendum

Dear Joan Del Villar Cuicas,

The Town of Erin (Town) is initiating an Addendum to the Triton Engineering 2020 Schedule “B” Water Class Environmental Assessment (EA) to identify alternative sites for the Erin-Hillsburgh booster pumping station (BPS) and Hillsburgh reservoir, and ultimately select preferred alternatives to serve the existing Erin and Hillsburgh water servicing systems in the growing community.

Currently, Erin and Hillsburgh are operating as two different water servicing systems. With the community in both the Erin and Hillsburgh urban centres set to continue to grow, it was recommended in the 2020 EA that an interconnection be made to connect the two servicing systems and further storage be added. The addendum to the 2020 EA is necessary to determine the locations of the booster pumping station that would control flow between the communities and the reservoir recommended in Hillsburgh.

The geographic area of interest is outlined in the attached Notice of Addendum.

As indicated in the attached Notice of Addendum, first published on the Erin website (<https://erinengaged.erin.ca/urban-centre-wastewater-servicing-schedule-2020>) on Thursday, July 24, 2025, the Town is undertaking this Addendum following the planning and design process for Schedule “B” projects as described in the MCEA Document (as amended

2024). Public consultation is a key component of the Class EA process, and we invite you to review the study materials on the Erin Engage website and provide your feedback. The Town wanted to ensure you were aware of this Class EA Addendum being undertaken. The EA addendum will be filed in the coming weeks, after which the official 30-day public review period will begin. If you would like to be placed on the mailing list to receive the Notice of Filing of Addendum, please send your contact information to one of the listed study team members found on the attached Notice.

If you require additional information or would like to discuss this project, please do not hesitate to contact either Simon Glass (289-654-2865; simon.glass@ainleygroup.com) or Brian Kavanagh (519-855-4407, ext. 259; brian.kavanagh@erin.ca).

Sent on behalf of

Simon Glass, P.Eng.
Project Manager

And

Town of Erin – Infrastructure Services

Michael Watkins

From: Smith, Marsha (MECP) <Marsha.Smith@ontario.ca>
Sent: July 29, 2025 2:03 PM
To: Michael Watkins
Cc: Torok, Andrea (MECP)
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

Good afternoon Michael,

Thank you for the Notice of Addendum.

The Ministry of the Environment, Conservation and Parks, Guelph District Office contact for this type of activity, is Water Compliance Officer Andrea Torok.

I have copied her on this email.

Regards,

Marsha Smith
Provincial Officer #734
Ministry of the Environment, Conservation and Parks
Guelph District Office
One Stone Road West, Guelph
Marsha.Smith@ontario.ca
519-820-2219

From: Michael Watkins <michael.watkins@ainleygroup.com>
Sent: Friday, July 25, 2025 3:55 PM
To: Smith, Marsha (MECP) <Marsha.Smith@ontario.ca>
Subject: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

RE: Notice of Addendum
Town of Erin – Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir
Class Environmental Assessment Addendum

Dear Marsha Smith,

The Town of Erin (Town) is initiating an Addendum to the Triton Engineering 2020 Schedule “B” Water Class Environmental Assessment (EA) to identify alternative sites for the Erin-Hillsburgh booster pumping station (BPS) and Hillsburgh reservoir, and ultimately select preferred alternatives to serve the existing Erin and Hillsburgh water servicing systems in the growing community.

Currently, Erin and Hillsburgh are operating as two different water servicing systems. With the community in both the Erin and Hillsburgh urban centres set to continue to grow, it was recommended in the 2020 EA that an interconnection be made to connect the two servicing systems and further storage be added. The addendum to the 2020 EA is necessary to determine the locations of the booster pumping station that would control flow between the communities and the reservoir recommended in Hillsburgh.

The geographic area of interest is outlined in the attached Notice of Addendum.

As indicated in the attached Notice of Addendum, first published on the Erin website (<https://erinengaged.erin.ca/urban-centre-wastewater-servicing-schedule-2020>) on Thursday, July 24, 2025, the Town is undertaking this Addendum following the planning and design process for Schedule “B” projects as described in the MCEA Document (as amended 2024). Public consultation is a key component of the Class EA process, and we invite you to review the study materials on the Erin Engage website and provide your feedback. The Town wanted to ensure you were aware of this Class EA Addendum being undertaken. The EA addendum will be filed in the coming weeks, after which the official 30-day public review period will begin. If you would like to be placed on the mailing list to receive the Notice of Filing of Addendum, please send your contact information to one of the listed study team members found on the attached Notice.

If you require additional information or would like to discuss this project, please do not hesitate to contact either Simon Glass (289-654-2865; simon.glass@ainleygroup.com) or Brian Kavanagh (519-855-4407, ext. 259; brian.kavanagh@erin.ca).

Sent on behalf of

Simon Glass, P.Eng.
Project Manager

And

Town of Erin – Infrastructure Services

Michael Watkins

From: Torok, Andrea (MECP) <Andrea.Torok@ontario.ca>
Sent: August 11, 2025 5:14 PM
To: Michael Watkins; Del Villar Cuicas, Joan (MECP)
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum
Attachments: Town_of_Erin_-_Notice_of_Addendum.pdf

Hi Michael,

Thank you for the Notice of Addendum. Please cc me on future emails. I have included Joan, Environmental Assessment Coordinator/Environmental Resource Plan • Environmental Assessment and Permissions Division in the event that their office did not receive a copy.

Kind Regards,

Andrea Torok | Water Compliance Officer | Provincial Officer # 1577
Guelph District Office | Ontario Ministry of the Environment, Conservation and Parks (MECP)
1 Stone Road West, Floor 4SW | Guelph, ON | N1G 4Y2 | 519-766-6751

Regulated Community – Spills Reporting - Spills Action Centre (SAC) 1-800-268-6060 (24/7)
Members of Public – Environmental Concerns - Pollution Hotline 1-866-633-8477 (1-866-MOE TIPS)

 Please consider the environment before printing this email

This message is confidential and may be privileged and exempt from disclosure under applicable law. If you are not the intended recipient or an agent of that individual or organization, any use, copying, or distribution of this message by you is strictly prohibited. If you received this communication in error, please contact me by return e-mail and delete this message.

If you are a business we want to hear from you. How was my service? You can provide feedback at 1-888-745-8888 or [Ontario.ca/inspectionfeedback](https://ontario.ca/inspectionfeedback)
Nous attendons vos commentaires. Qu'avez-vous pensé de mon service? Vous pouvez nous faire part de vos commentaires au 1-888-745-8888 ou à ontario.ca/retroactioninspection

From: Michael Watkins <michael.watkins@ainleygroup.com>
Sent: Monday, August 11, 2025 9:48 AM
To: Torok, Andrea (MECP) <Andrea.Torok@ontario.ca>
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Dear Andrea Torok,

This message is a follow-up to the Notice of Addendum on the Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir Class Environmental Assessment. The intention is to file the Notice towards the end of August. Please reply to this email or one of the project team members listed on the Notice (attached in the previous email) if you would like to be included in the contact list for the Notice of Addendum or have comments/concerns before the filing.

Regards,

Michael Watkins
Junior Water/Wastewater Designer



Tel: (905) 452-5172, Ext. 330

Cell: (226) 980-9967

Email: michael.watkins@ainleygroup.com

The information contained in and/or attached to this transmission is solely for the use of the intended recipient. Any copying, distribution or use by others, without the express written consent of the Ainley Group, is strictly prohibited. The recipient is responsible for confirming the accuracy and completeness of the information with the originator. Please advise the sender if you believe this message has been received by you in error.

Ainley Group is committed to providing accessible customer service. Please inform us if you require this information in an alternative format or require communication supports.

From: Michael Watkins

Sent: July 25, 2025 3:55 PM

To: andrea.torok@ontario.ca

Subject: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

RE: Notice of Addendum

**Town of Erin – Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir
Class Environmental Assessment Addendum**

Dear Tara Torok,

The Town of Erin (Town) is initiating an Addendum to the Triton Engineering 2020 Schedule “B” Water Class Environmental Assessment (EA) to identify alternative sites for the Erin-Hillsburgh booster pumping station (BPS) and Hillsburgh reservoir, and ultimately select preferred alternatives to serve the existing Erin and Hillsburgh water servicing systems in the growing community.

Currently, Erin and Hillsburgh are operating as two different water servicing systems. With the community in both the Erin and Hillsburgh urban centres set to continue to grow, it was recommended in the 2020 EA that an interconnection be made to connect the two servicing systems and further storage be added. The addendum to the 2020 EA is necessary to determine the locations of the booster pumping station that would control flow between the communities and the reservoir recommended in Hillsburgh.

The geographic area of interest is outlined in the attached Notice of Addendum.

As indicated in the attached Notice of Addendum, first published on the Erin website (<https://erinengaged.erin.ca/urban-centre-wastewater-servicing-schedule-2020>) on Thursday, July 24, 2025, the Town is undertaking this Addendum following the planning and design process for Schedule “B” projects as described in the MCEA Document (as amended 2024). Public consultation is a key component of the Class EA process, and we invite you to review the study materials on the Erin Engage website and provide your feedback. The Town wanted to ensure you were aware of this Class EA Addendum being undertaken. The EA addendum will be filed in the coming weeks, after which the official 30-day public review period will begin. If you would like to be placed on the mailing list to receive the Notice of Filing of Addendum, please send your contact information to one of the listed study team members found on the attached Notice.

If you require additional information or would like to discuss this project, please do not hesitate to contact either Simon Glass (289-654-2865; simon.glass@ainleygroup.com) or Brian Kavanagh (519-855-4407, ext. 259; brian.kavanagh@erin.ca).

Sent on behalf of

Simon Glass, P.Eng.
Project Manager

And

Town of Erin – Infrastructure Services

From: [Grande, Pamela \(MECP\)](#)
To: [Michael Watkins](#)
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum
Date: August 11, 2025 6:03:45 PM
Attachments: [image001.jpg](#)
[image002.jpg](#)

Hi Michael- Thank you for the follow up email. I have been in touch with our Regional Environmental Planner, Joan Del Villar Cuicas, regarding this notice of completion. She has also received the notice of completion. Typically, notices of completions are sent to the Regional Planners who then circulates them to the appropriate MECP staff as necessary. All MECP comments will be directed to Joan.

Thank you,

Pam Grande, M.Sc., P.Geo | Groundwater Group Leader (A) | Hydrogeologist
Ministry of the Environment, Conservation and Parks
West Central Region | Technical Support Section
119 King St. W., 12th Flr
Hamilton, ON L8P 4Y7
Mobile: 365-889-1577
email: Pamela.Grande@ontario.ca

From: Michael Watkins <michael.watkins@ainleygroup.com>
Sent: Monday, August 11, 2025 9:42 AM
To: Grande, Pamela (MECP) <Pamela.Grande@ontario.ca>
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Dear Pamela Grande,

This message is a follow-up to the Notice of Addendum on the Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir Class Environmental Assessment. The intention is to file the Notice towards the end of August. Please reply to this email or one of the project team members listed on the Notice (attached in the previous email) if you would like to be included in the contact list for the Notice of Addendum or have comments/concerns before the filing.

Regards,

Michael Watkins
Junior Water/Wastewater Designer



Tel: (905) 452-5172, Ext. 330
Cell: (226) 980-9967
Email: michael.watkins@ainleygroup.com

WWW.AINLEYGROUP.COM

The information contained in and/or attached to this transmission is solely for the use of the intended recipient. Any copying, distribution or use by others, without the express written consent of the Ainley Group, is strictly prohibited. The recipient is responsible for confirming the accuracy and completeness of the information with the originator. Please advise the sender if you believe this message has been received by you in error.

Ainley Group is committed to providing accessible customer service. Please inform us if you require this information in an alternative format or require communication supports.

From: Michael Watkins

Sent: July 25, 2025 3:55 PM

To: pamela.grande@ontario.ca

Subject: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

RE: Notice of Addendum

Town of Erin – Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir Class Environmental Assessment Addendum

Dear Pamela Grande,

The Town of Erin (Town) is initiating an Addendum to the Triton Engineering 2020 Schedule “B” Water Class Environmental Assessment (EA) to identify alternative sites for the Erin-Hillsburgh booster pumping station (BPS) and Hillsburgh reservoir, and ultimately select preferred alternatives to serve the existing Erin and Hillsburgh water servicing systems in the growing community.

Currently, Erin and Hillsburgh are operating as two different water servicing systems. With the community in both the Erin and Hillsburgh urban centres set to continue to grow, it was recommended in the 2020 EA that an interconnection be made to connect the two servicing systems and further storage be added. The addendum to the 2020 EA is necessary to determine the locations of the booster pumping station that would control flow between the communities and the reservoir recommended in Hillsburgh.

The geographic area of interest is outlined in the attached Notice of Addendum.

As indicated in the attached Notice of Addendum, first published on the Erin website (<https://erinengaged.erin.ca/urban-centre-wastewater-servicing-schedule-2020>) on Thursday, July 24, 2025, the Town is undertaking this Addendum following the planning and design process for Schedule “B” projects as described in the MCEA Document (as amended 2024). Public consultation is a key component of the Class EA process, and we invite you to review the study materials on the Erin Engage website and provide your feedback. The Town wanted to ensure you were aware of this Class EA Addendum being undertaken. The EA addendum will be filed in the coming weeks, after which the official 30-day public review period will begin. If you would like to be placed on the mailing list to receive the Notice of Filing of Addendum, please send your contact information to one of the listed study team members found on the attached Notice.

If you require additional information or would like to discuss this project, please do not hesitate to contact either Simon Glass (289-654-2865; simon.glass@ainleygroup.com) or Brian Kavanagh (519-855-4407, ext. 259; brian.kavanagh@erin.ca).

Sent on behalf of

Simon Glass, P.Eng.
Project Manager

And

Town of Erin – Infrastructure Services

Michael Watkins

From: Gordon, Alison (MNR) <Alison.Gordon@ontario.ca>
Sent: August 1, 2025 8:55 AM
To: Michael Watkins
Cc: Brian.kavanagh@erin.ca
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

You don't often get email from alison.gordon@ontario.ca. [Learn why this is important](#)

Hi Michael,

MNR does not have any further concerns. Another resource that may be helpful in identifying mineral aggregate resources is the ['Aggregates Resources of Ontario map'](#) if you hadn't come across it in the GeologyOntario Data Library.

Please let me know if you need to discuss further.

Have a great weekend!

Alison Gordon (She/Her)

Regional Planner | Land Use Planning and Strategic Issues Section
Ministry of Natural Resources | Ontario Public Service
(289)380-0540 | alison.gordon@ontario.ca



Taking pride in strengthening Ontario, its places and its people

As part of providing [accessible customer service](#), please let me know if you have any accommodation needs or require communication supports or alternate formats.

From: Michael Watkins <michael.watkins@ainleygroup.com>
Sent: Thursday, July 31, 2025 3:38 PM
To: Gordon, Alison (MNR) <Alison.Gordon@ontario.ca>
Cc: Brian.kavanagh@erin.ca
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Alison,

Sorry for the delay on this, thanks for reaching out. We were just hoping for a bit more clarity. As per the "Find Pits and Quarries" map, none of our investigation sites are overlapping with current operations. There are local aggregate operations and our works will not impact the ongoing operations, but wanted to confirm that the MNR purview does not extend to future potential operations. If it does, we wanted to check if our sites in the Notice qualify for further assessment.

Regards,

Michael Watkins
Junior Water/Wastewater Designer



Tel: (905) 452-5172, Ext. 330
Cell: (226) 980-9967
Email: michael.watkins@ainleygroup.com

WWW.AINLEYGROUP.COM

The information contained in and/or attached to this transmission is solely for the use of the intended recipient. Any copying, distribution or use by others, without the express written consent of the Ainley Group, is strictly prohibited. The recipient is responsible for confirming the accuracy and completeness of the information with the originator. Please advise the sender if you believe this message has been received by you in error.

Ainley Group is committed to providing accessible customer service. Please inform us if you require this information in an alternative format or require communication supports.

From: Gordon, Alison (MNR) <Alison.Gordon@ontario.ca>
Sent: July 28, 2025 8:37 AM
To: Brian.kavanagh@erin.ca
Cc: Michael Watkins <michael.watkins@ainleygroup.com>
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

You don't often get email from alison.gordon@ontario.ca. [Learn why this is important](#)

Hi Brian,

The Ministry of Natural Resources (MNR) received the Notice of Addendum for the Town of Erin Urban Centre Water Servicing EA Addendum on July 25. Thank you for circulating this to our office. MNR has prepared the attached MNR Southern Region Information Package – For External Proponent Environmental Assessments (Package) to help project proponents understand MNR's role as a commenting agency and interests related to environmental assessment within the Ministry's mandate. The Package also provides information on the Ministry's regulatory authority to issue authorizations, permits, licenses and/or approvals. The information provided is subject to change from time to time and it is the proponent's responsibility to ensure the information used to support project planning and compliance with Environmental Assessment Act requirements is current and accurate. It is the proponent's responsibility to be aware of, and comply with, all relevant federal or provincial legislation, municipal by-laws and/or other agency approvals.

If no MNR interests are identified based on the information contained in this Package, there is no need to further circulate MNR as a commenting agency moving forward. If you have identified any MNR interests in your project planning and require additional technical information, or if you have questions about the content of this Package, please feel free to contact me, or SR.planning@ontario.ca.

Thank you,
Alison Gordon (She/Her)
Regional Planner | Land Use Planning and Strategic Issues Section
Ministry of Natural Resources | Ontario Public Service
(289)380-0540 | alison.gordon@ontario.ca



Taking pride in strengthening Ontario, its places and its people

As part of providing [accessible customer service](#), please let me know if you have any accommodation needs or require communication supports or alternate formats.

From: Michael Watkins <michael.watkins@ainleygroup.com>
Sent: Friday, July 25, 2025 3:55 PM

To: Southern Region Planning Inbox (MNR) <SR.Planning@ontario.ca>

Subject: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

RE: Notice of Addendum

Town of Erin – Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir

Class Environmental Assessment Addendum

Dear Ministry of Natural Resources ,

The Town of Erin (Town) is initiating an Addendum to the Triton Engineering 2020 Schedule “B” Water Class Environmental Assessment (EA) to identify alternative sites for the Erin-Hillsburgh booster pumping station (BPS) and Hillsburgh reservoir, and ultimately select preferred alternatives to serve the existing Erin and Hillsburgh water servicing systems in the growing community.

Currently, Erin and Hillsburgh are operating as two different water servicing systems. With the community in both the Erin and Hillsburgh urban centres set to continue to grow, it was recommended in the 2020 EA that an interconnection be made to connect the two servicing systems and further storage be added. The addendum to the 2020 EA is necessary to determine the locations of the booster pumping station that would control flow between the communities and the reservoir recommended in Hillsburgh.

The geographic area of interest is outlined in the attached Notice of Addendum.

As indicated in the attached Notice of Addendum, first published on the Erin website (<https://erinengaged.erin.ca/urban-centre-wastewater-servicing-schedule-2020>) on Thursday, July 24, 2025, the Town is undertaking this Addendum following the planning and design process for Schedule “B” projects as described in the MCEA Document (as amended 2024). Public consultation is a key component of the Class EA process, and we invite you to review the study materials on the Erin Engage website and provide your feedback. The Town wanted to ensure you were aware of this Class EA Addendum being undertaken. The EA addendum will be filed in the coming weeks, after which the official 30-day public review period will begin. If you would like to be placed on the mailing list to receive the Notice of Filing of Addendum, please send your contact information to one of the listed study team members found on the attached Notice.

If you require additional information or would like to discuss this project, please do not hesitate to contact either Simon Glass (289-654-2865; simon.glass@ainleygroup.com) or Brian Kavanagh (519-855-4407, ext. 259; brian.kavanagh@erin.ca).

Sent on behalf of

Simon Glass, P.Eng.
Project Manager

And

Town of Erin – Infrastructure Services

Michael Watkins

From: Simon Glass
Sent: December 8, 2025 5:03 PM
To: Zink, Regan (She/Her) (OMAFRA); Michael Watkins
Cc: brian.kavanagh@erin.ca
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum
Attachments: Appendix F - Agricultural Impact Assessment DRAFT.pdf

Hello Regan,

Hi Regan,

Thank you for your response. As we have a preferred solution within a property with agricultural use at 595 Trafalgar Road we have taken the initiative to conduct an agricultural impact assessment to address any concerns and to align with the 2024 PPS. The draft report is attached and will be included in the next issuance of our report with the Notice of Filing of Addendum.

In addition we have added the Wellington Federation of Agriculture to our circulation list for our next Notice.

Regards,

Simon Glass, P.Eng
Project Manager



Tel: (905) 452-5172 Ext. 320
Cell: (289) 654-2865
Email: simon.glass@ainleygroup.com

WWW.AINLEYGROUP.COM

The information contained in and/or attached to this transmission is solely for the use of the intended recipient. Any copying, distribution or use by others, without the express written consent of the Ainley Group, is strictly prohibited. The recipient is responsible for confirming the accuracy and completeness of the information with the originator. Please advise the sender if you believe this message has been received by you in error.

Ainley Group is committed to providing accessible customer service. Please inform us if you require this information in an alternative format or require communication supports.

From: Zink, Regan (She/Her) (OMAFRA) <Regan.Zink@ontario.ca>
Sent: August 12, 2025 1:16 PM
To: Michael Watkins <michael.watkins@ainleygroup.com>
Cc: brian.kavanagh@erin.ca; Simon Glass <simon.glass@ainleygroup.com>
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

You don't often get email from regan.zink@ontario.ca. [Learn why this is important](#)

Hello Michael,

Thank you for your email regarding the Town of Erin Urban Centre Water Servicing EA Addendum. Unfortunately, due to staffing constraints the Ministry of Agriculture, Food and Agri-business (OMAFRA) will not be providing comments on this project at this time. As you are likely aware, OMAFA is concerned with avoiding, minimizing, and mitigating impacts on Ontario's agricultural system and agricultural resources. The 2024 PPS provides direction related to non-agricultural uses in prime agricultural areas (Section 4.3.5) and requires that "Impacts from any new or expanding non-agricultural uses on the agricultural system are to be avoided, or where avoidance is not possible, minimized and mitigated as determined through an agricultural impact assessment or equivalent analysis, based on provincial guidance" (Policy 4.3.5.2). Please continue to keep us informed as this project evolves.

If you haven't done so already, you may want to circulate the [Wellington Federation of Agriculture](#).

Thank you,
Regan

Regan Zink, PhD Candidate, RPP Candidate (she/her)

Rural Planner, Agricultural Land Use Planning Unit | Food Safety and Environmental Policy Branch | Policy Division

Ontario Ministry of Agriculture, Food and Agribusiness | Ontario Public Service

P: 226-962-8933 | regan.zink@ontario.ca



Taking pride in strengthening Ontario, its places and its people

From: Michael Watkins <michael.watkins@ainleygroup.com>

Sent: Monday, August 11, 2025 9:53 AM

To: Zink, Regan (She/Her) (OMAFRA) <Regan.Zink@ontario.ca>

Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Dear Regan Zink,

This message is a follow-up to the Notice of Addendum on the Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir Class Environmental Assessment. The intention is to file the Notice towards the end of August. Please reply to this email or one of the project team members listed on the Notice (attached in the previous email) if you would like to be included in the contact list for the Notice of Addendum or have comments/concerns before the filing.

Regards,

Michael Watkins
Junior Water/Wastewater Designer



Tel: (905) 452-5172, Ext. 330

Cell: (226) 980-9967

Email: michael.watkins@ainleygroup.com

WWW.AINLEYGROUP.COM

The information contained in and/or attached to this transmission is solely for the use of the intended recipient. Any copying, distribution or use by others, without the express written consent of the Ainley Group, is strictly prohibited. The recipient is responsible for confirming the accuracy and completeness of the information with the originator. Please advise the sender if you believe this message has been received by you in error.

Ainley Group is committed to providing accessible customer service. Please inform us if you require this information in an alternative format or require communication supports.

From: Michael Watkins

Sent: July 25, 2025 3:55 PM

To: 'regan.zink@ontario.ca' <regan.zink@ontario.ca>

Subject: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

RE: Notice of Addendum

**Town of Erin – Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir
Class Environmental Assessment Addendum**

Dear Regan Zink,

The Town of Erin (Town) is initiating an Addendum to the Triton Engineering 2020 Schedule “B” Water Class Environmental Assessment (EA) to identify alternative sites for the Erin-Hillsburgh booster pumping station (BPS) and Hillsburgh reservoir, and ultimately select preferred alternatives to serve the existing Erin and Hillsburgh water servicing systems in the growing community.

Currently, Erin and Hillsburgh are operating as two different water servicing systems. With the community in both the Erin and Hillsburgh urban centres set to continue to grow, it was recommended in the 2020 EA that an interconnection be made to connect the two servicing systems and further storage be added. The addendum to the 2020 EA is necessary to determine the locations of the booster pumping station that would control flow between the communities and the reservoir recommended in Hillsburgh.

The geographic area of interest is outlined in the attached Notice of Addendum.

As indicated in the attached Notice of Addendum, first published on the Erin website (<https://erinengaged.erin.ca/urban-centre-wastewater-servicing-schedule-2020>) on Thursday, July 24, 2025, the Town is undertaking this Addendum following the planning and design process for Schedule “B” projects as described in the MCEA Document (as amended 2024). Public consultation is a key component of the Class EA process, and we invite you to review the study materials on the Erin Engage website and provide your feedback. The Town wanted to ensure you were aware of this Class EA Addendum being undertaken. The EA addendum will be filed in the coming weeks, after which the official 30-day public review period will begin. If you would like to be placed on the mailing list to receive the Notice of Filing of Addendum, please send your contact information to one of the listed study team members found on the attached Notice.

If you require additional information or would like to discuss this project, please do not hesitate to contact either Simon Glass (289-654-2865; simon.glass@ainleygroup.com) or Brian Kavanagh (519-855-4407, ext. 259; brian.kavanagh@erin.ca).

Sent on behalf of

Simon Glass, P.Eng.
Project Manager

And

Town of Erin – Infrastructure Services

From: [Craig King](#)
To: [Michael Watkins](#)
Subject: Automatic reply: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum
Date: July 25, 2025 3:55:46 PM

I will be away from the office from July 23 returning July 30, I will not have access to email but will be checking periodically . I will respond to everyone upon my return.

Thanks.

From: [Michael Watkins](#)
To: [Shantz, Tyler \(MMAH\)](#)
Cc: [Boyd, Erick \(MMAH\)](#)
Bcc: 7ae6b7f5-a554-460e-ae4e-45541d2ddfe5.metaPublish@ainleygroupmx.deltekpim.com
Subject: RE: BY JUL 29 EOD: Inquiry on the Ministry's Involvement with Town of Erin Urban Centre Water Servicing EA Addendum
Date: July 28, 2025 2:08:59 PM
Attachments: [image002.jpg](#)
[image003.png](#)
[image004.jpg](#)
[Town of Erin - Notice of Addendum.pdf](#)
7ae6b7f5-a554-460e-ae4e-45541d2ddfe5.png

Hi Tyler,

Thanks for the reply. The message sent to stakeholders is below. I have also attached the Notice of Addendum. Please visit the website for more details, including how to contact the senior team members for any input.

RE: Notice of Addendum

Town of Erin – Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir Class Environmental Assessment Addendum

Dear Tyler Shantz,

The Town of Erin (Town) is initiating an Addendum to the Triton Engineering 2020 Schedule “B” Water Class Environmental Assessment (EA) to identify alternative sites for the Erin-Hillsburgh booster pumping station (BPS) and Hillsburgh reservoir, and ultimately select preferred alternatives to serve the existing Erin and Hillsburgh water servicing systems in the growing community.

Currently, Erin and Hillsburgh are operating as two different water servicing systems. With the community in both the Erin and Hillsburgh urban centres set to continue to grow, it was recommended in the 2020 EA that an interconnection be made to connect the two servicing systems and further storage be added. The addendum to the 2020 EA is necessary to determine the locations of the booster pumping station that would control flow between the communities and the reservoir recommended in Hillsburgh.

The geographic area of interest is outlined in the attached Notice of Addendum.

As indicated in the attached Notice of Addendum, first published on the Erin website (<https://erinengaged.erin.ca/urban-centre-wastewater-servicing-schedule-2020>) on Thursday, July 24, 2025, the Town is undertaking this Addendum following the planning and design process for Schedule “B” projects as described in the MCEA Document (as amended 2024). Public consultation is a key component of the Class EA process, and we invite you to review the study materials on the Erin Engage website and provide your feedback. The Town wanted to ensure you were aware of this Class EA Addendum being undertaken. The EA addendum will be filed in the coming weeks, after which the official 30-day public review period will begin. If you would like to be placed on the mailing list to receive the Notice of Filing of Addendum, please send your contact information to one of the listed study team members found on the attached Notice.

If you require additional information or would like to discuss this project, please do not hesitate to contact either Simon Glass (289-654-2865; simon.glass@ainleygroup.com) or Brian Kavanagh (519-855-4407, ext. 259; brian.kavanagh@erin.ca).

Sent on behalf of

Simon Glass, P.Eng.
Project Manager

And

Town of Erin – Infrastructure Services

The information contained in and/or attached to this transmission is solely for the use of the intended recipient. Any copying, distribution or use by others, without the express written consent of the Ainley Group, is strictly prohibited. The recipient is responsible for confirming the accuracy and completeness of the information with the originator. Please advise the sender if you believe this message has been received by you in error.

Ainley Group is committed to providing accessible customer service. Please inform us if you require this information in an alternative format or require communication supports.

From: Shantz, Tyler (MMAH) <Tyler.Shantz@ontario.ca>
Sent: July 28, 2025 1:24 PM
To: Michael Watkins <michael.watkins@ainleygroup.com>
Cc: Boyd, Erick (MMAH) <Erick.Boyd@ontario.ca>
Subject: RE: BY JUL 29 EOD: Inquiry on the Ministry's Involvement with Town of Erin Urban Centre Water Servicing EA Addendum

You don't often get email from tyler.shantz@ontario.ca. [Learn why this is important](#)

Hi Michael,

I am the current MMAH contact for the Town of Erin.

Kind regards,

Tyler Shantz, RPP, MCIP

Senior Planner | Municipal Services Office – Western Ontario
Ministry of Municipal Affairs and Housing | Ontario Public Service
519 851-3954 | Tyler.Shantz@Ontario.ca

ON_POS_LOGO_RGB



From: Michael Watkins <michael.watkins@ainleygroup.com>
Sent: Monday, July 28, 2025 11:06 AM
To: Fang, Helen (MMAH) <Helen.Fang@ontario.ca>
Subject: Inquiry on the Ministry's Involvement with Town of Erin Urban Centre Water Servicing EA Addendum

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Helen,

I'm working with Ainley Group on behalf of the Town of Erin. We are sending out a Notice of Addendum to a 2020 Environmental Assessment relating to the Town's water servicing. The addendum outlines a preferred location for a booster pumping station and an in-ground reservoir. Our previous contact at the Ministry of Municipal Affairs and Housing appears to no longer be working there. I wanted to ask if the Municipal Affairs and Housing should still be looped in and if so, if your Division (Local Government) was the one to contact. If the answer to both of those is yes, please let me know and I can forward the Notice of Addendum.

Regards,

Michael Watkins
Junior Water/Wastewater Designer



Tel: (905) 452-5172, Ext. 330

Cell: (226) 980-9967

Email: michael.watkins@ainleygroup.com

WWW.AINLEYGROUP.COM

The information contained in and/or attached to this transmission is solely for the use of the intended recipient. Any copying, distribution or use by others, without the express written consent of the Ainley Group, is strictly prohibited. The recipient is responsible for confirming the accuracy and completeness of the information with the originator. Please advise the sender if you believe this message has been received by you in error.

Ainley Group is committed to providing accessible customer service. Please inform us if you require this information in an alternative format or require communication supports.

Michael Watkins

From: Prabhdeep Dhaliwal
Sent: August 11, 2025 11:26 AM
To: Michael Watkins
Subject: Re: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

Hello,

Please keep me included in the contact list for the Notice of Addendum.

Thank you.
Prabhdeep Dhaliwal

On Mon, Aug 11, 2025 at 10:20 AM Michael Watkins <michael.watkins@ainleygroup.com> wrote:

Dear Prabhdeep and Roger Dhaliwal,

This message is a follow-up to the Notice of Addendum on the Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir Class Environmental Assessment. The intention is to file the Notice towards the end of August. Please reply to this email or one of the project team members listed on the Notice (attached in the previous email) if you would like to be included in the contact list for the Notice of Addendum or have comments/concerns before the filing.

Regards,

Michael Watkins

Junior Water/Wastewater Designer



Tel: (905) 452-5172, Ext. 330

Cell: (226) 980-9967

Email: michael.watkins@ainleygroup.com

WWW.AINLEYGROUP.COM

The information contained in and/or attached to this transmission is solely for the use of the intended recipient. Any copying, distribution or use by others, without the express written consent of the Ainley Group, is strictly prohibited. The recipient is responsible for confirming the accuracy and completeness of the information with the originator. Please advise the sender if you believe this message has been received by you in error.

Ainley Group is committed to providing accessible customer service. Please inform us if you require this information in an alternative format or require communication supports.

From: Michael Watkins

Sent: July 25, 2025 3:55 PM

To:

Subject: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

RE: Notice of Addendum

Town of Erin – Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir

Class Environmental Assessment Addendum

Dear Prabhdeep and Roger Dhaliwal,

The Town of Erin (Town) is initiating an Addendum to the Triton Engineering 2020 Schedule “B” Water Class Environmental Assessment (EA) to identify alternative sites for the Erin-Hillsburgh booster pumping station (BPS) and Hillsburgh reservoir, and ultimately select preferred alternatives to serve the existing Erin and Hillsburgh water servicing systems in the growing community.

Currently, Erin and Hillsburgh are operating as two different water servicing systems. With the community in both the Erin and Hillsburgh urban centres set to continue to grow, it was recommended in the 2020 EA that an interconnection be made to connect the two servicing systems and further storage be added. The addendum to the 2020 EA is necessary to determine the locations of the booster pumping station that would control flow between the communities and the reservoir recommended in Hillsburgh.

The geographic area of interest is outlined in the attached Notice of Addendum.

As indicated in the attached Notice of Addendum, first published on the Erin website (<https://erinengaged.erin.ca/urban-centre-wastewater-servicing-schedule-2020>) on Thursday, July 24, 2025, the Town is undertaking this Addendum following the planning and design process for Schedule “B” projects as described in the MCEA Document (as amended 2024). Public consultation is a key component of the Class EA process, and we invite you to review the study materials on the Erin Engage website and provide your feedback. The Town wanted to ensure you were aware of this Class EA Addendum being undertaken. The EA addendum will be filed in the coming weeks, after which the official 30-day public

review period will begin. If you would like to be placed on the mailing list to receive the Notice of Filing of Addendum, please send your contact information to one of the listed study team members found on the attached Notice.

If you require additional information or would like to discuss this project, please do not hesitate to contact either Simon Glass (289-654-2865; simon.glass@ainleygroup.com) or Brian Kavanagh (519-855-4407, ext. 259; brian.kavanagh@erin.ca).

Sent on behalf of

Simon Glass, P.Eng.

Project Manager

And

Town of Erin – Infrastructure Services

From: Ian Drever
Sent: July 29, 2025 2:34 PM
To: Michael Watkins
Cc: Simon Glass
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

Hi Michael,

Thanks for the notice of study addendum. Just confirming I'd like to remain on the list for the notice of filing of addendum.

Thanks

Ian

Ian Drever, P.Eng.
Chief Growth Officer

R.J. Burnside & Associates Limited
| www.rjburnside.com Office: +1 800-265-9662

From: Michael Watkins <michael.watkins@ainleygroup.com>
Sent: Friday, July 25, 2025 3:55 PM
To: Ian Drever
Subject: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

RE: Notice of Addendum
Town of Erin – Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir
Class Environmental Assessment Addendum

Dear Ian Drever,

The Town of Erin (Town) is initiating an Addendum to the Triton Engineering 2020 Schedule "B" Water Class Environmental Assessment (EA) to identify alternative sites for the Erin-Hillsburgh booster pumping station (BPS) and Hillsburgh reservoir, and ultimately select preferred alternatives to serve the existing Erin and Hillsburgh water servicing systems in the growing community.

Currently, Erin and Hillsburgh are operating as two different water servicing systems. With the community in both the Erin and Hillsburgh urban centres set to continue to grow, it was recommended in the 2020 EA that an interconnection be made to connect the two servicing systems and further storage be added. The addendum to the 2020 EA is necessary to determine the locations of the booster pumping station that would control flow between the communities and the reservoir recommended in Hillsburgh.

The geographic area of interest is outlined in the attached Notice of Addendum.

As indicated in the attached Notice of Addendum, first published on the Erin website (<https://erinengaged.erin.ca/urban-centre-wastewater-servicing-schedule-2020>) on Thursday, July 24, 2025, the Town is undertaking this Addendum following the planning and design process for Schedule "B" projects as described in the MCEA Document (as amended 2024). Public consultation is a key component of the Class EA process, and we invite you to review the study materials on the Erin Engage website and provide your feedback. The Town wanted to ensure you were aware of this Class EA Addendum being undertaken. The EA addendum will be filed in the coming weeks, after which the official 30-day public review period will begin. If you would like to be placed on the mailing list to receive the Notice of Filing of Addendum, please send your contact information to one of the listed study team members found on the attached Notice.

If you require additional information or would like to discuss this project, please do not hesitate to contact either Simon Glass (289-654-2865; simon.glass@ainleygroup.com) or Brian Kavanagh (519-855-4407, ext. 259; brian.kavanagh@erin.ca).

Sent on behalf of

Simon Glass, P.Eng.
Project Manager

And

Town of Erin – Infrastructure Services

From: noreply@caledon.ca on behalf of [Town of Caledon](#)
To: [Michael Watkins](#)
Subject: (Automatic Reply) Thank you for contacting the Town of Caledon
Date: July 28, 2025 10:49:36 AM
Attachments: [uploadsTown of Erin - Notice of Addendum4103ee14-f0ae-4104-93c0-302b7055a29d.pdf](#)

You don't often get email from noreply@caledon.ca. [Learn why this is important](#)

This message is to confirm receipt of your recent email to the Town of Caledon.

Thank you,

Town of Caledon

Your Name:

Michael Watkins on Behalf of Simon Glass and Erin

Subject:

Notice of Addendum - Town of Erin Water Servicing

Your Message:

RE:Town of Erin – Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir
Class Environmental Assessment Addendum
Dear Cindy Hammond,

The Town of Erin (Town) is initiating an Addendum to the Triton Engineering 2020 Schedule “B” Water Class Environmental Assessment (EA) to identify alternative sites for the Erin-Hillsburgh booster pumping station (BPS) and Hillsburgh reservoir, and ultimately select preferred alternatives to serve the existing Erin and Hillsburgh water servicing systems in the growing community.

Currently, Erin and Hillsburgh are operating as two different water servicing systems. With the community in both the Erin and Hillsburgh urban centres set to continue to grow, it was recommended in the 2020 EA that an interconnection be made to connect the two servicing systems and further storage be added. The addendum to the 2020 EA is necessary to determine the locations of the booster pumping station that would control flow between the communities and the reservoir recommended in Hillsburgh.

The geographic area of interest is outlined in the attached Notice of Addendum.

As indicated in the attached Notice of Addendum, first published on the Erin website (<https://erinengaged.erin.ca/urban-centre-wastewater-servicing-schedule-2020>) on Thursday, July 24, 2025, the Town is undertaking this Addendum following the planning

and design process for Schedule “B” projects as described in the MCEA Document. Public consultation is a key component of the Class EA process, and we invite you to review the study materials on the Erin Engage website and provide your feedback. The Town wanted to ensure you were aware of this Class EA Addendum being undertaken. The EA addendum will be filed in the coming weeks, after which the official 30-day public review period will begin. If you would like to be placed on the mailing list to receive the Notice of Filing of Addendum, please send your contact information to one of the members on the notice.

From: Avo Tularam <avo.tularam@ugdsb.on.ca>
Sent: August 11, 2025 2:14 PM
To: Michael Watkins
Cc: municipal circulations
Subject: Re: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

You don't often get email from avo.tularam@ugdsb.on.ca. [Learn why this is important](#)

Good day Michael,

Thank you for the follow-up. The UGDSB Planning Team would like to be included in the contact list for the Notice of Addendum.

Thanks,

Avo Tularam
Planning Technician, Planning Department
Upper Grand District School Board

T: 519.822.4420 | C: 647.786.1077
Avo.Tularam@ugdsb.on.ca

www.ugdsb.ca | Find Your Path. UGDSB



Confidentiality Warning: This message and any attachments are intended only for the use of the intended recipient, they may be confidential and privileged. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use of this message is strictly prohibited by law. Please notify the sender immediately, if you are not the intended recipient by return email or telephone then delete the message and attachments from your system.

From: Michael Watkins <michael.watkins@ainleygroup.com>
Sent: August 11, 2025 10:17 AM
To: municipal circulations <municipal.circulations@ugdsb.on.ca>
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

Dear Upper Grand District School Board,

This message is a follow-up to the Notice of Addendum on the Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir Class Environmental Assessment. The intention is to file the Notice towards the end of August. Please reply to this email or one of the project team members listed on the Notice (attached in the previous email) if you would like to be included in the contact list for the Notice of Addendum or have comments/concerns before the filing.

Regards,

Michael Watkins
Junior Water/Wastewater Designer



Tel: (905) 452-5172, Ext. 330
Cell: (226) 980-9967
Email: michael.watkins@ainleygroup.com

WWW.AINLEYGROUP.COM

The information contained in and/or attached to this transmission is solely for the use of the intended recipient. Any copying, distribution or use by others, without the express written consent of the Ainley Group, is strictly prohibited. The recipient is responsible for confirming the accuracy and completeness of the information with the originator. Please advise the sender if you believe this message has been received by you in error.

Ainley Group is committed to providing accessible customer service. Please inform us if you require this information in an alternative format or require communication supports.

From: Michael Watkins
Sent: July 25, 2025 3:55 PM
To: 'municipal.circulations@ugdsb.on.ca' <municipal.circulations@ugdsb.on.ca>
Subject: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

RE: Notice of Addendum
Town of Erin – Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir
Class Environmental Assessment Addendum

Dear Upper Grand District School Board ,

The Town of Erin (Town) is initiating an Addendum to the Triton Engineering 2020 Schedule “B” Water Class Environmental Assessment (EA) to identify alternative sites for the Erin-Hillsburgh booster pumping station (BPS) and Hillsburgh reservoir, and ultimately select preferred alternatives to serve the existing Erin and Hillsburgh water servicing systems in the growing community.

Currently, Erin and Hillsburgh are operating as two different water servicing systems. With the community in both the Erin and Hillsburgh urban centres set to continue to grow, it was recommended in the 2020 EA that an interconnection be made to connect the two servicing systems and further storage be added. The addendum to the 2020 EA is necessary to determine the locations of the booster pumping station that would control flow between the communities and the reservoir recommended in Hillsburgh.

The geographic area of interest is outlined in the attached Notice of Addendum.

As indicated in the attached Notice of Addendum, first published on the Erin website (<https://erinengaged.erin.ca/urban-centre-wastewater-servicing-schedule-2020>) on Thursday, July 24, 2025, the Town is undertaking this Addendum following the planning and design process for Schedule “B” projects as described in the MCEA Document (as amended 2024). Public consultation is a key component of the Class EA process, and we invite you to review the study materials on the Erin Engage website and provide your feedback. The Town wanted to ensure you were aware of this Class EA Addendum being undertaken. The EA addendum will be filed in the coming weeks, after which the official 30-day public review period will begin. If you would like to be placed on the mailing list to receive the Notice of Filing of Addendum, please send your contact information to one of the listed study team members found on the attached Notice.

If you require additional information or would like to discuss this project, please do not hesitate to contact either Simon Glass (289-654-2865; simon.glass@ainleygroup.com) or Brian Kavanagh (519-855-4407, ext. 259; brian.kavanagh@erin.ca).

Sent on behalf of

Simon Glass, P.Eng.
Project Manager

And

Town of Erin – Infrastructure Services

From: Ruchika Angrish <Ruchika.Angrish@ugdsb.on.ca>
Sent: August 11, 2025 1:14 PM
To: Michael Watkins
Subject: Re: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

Hi Michael,

Thankyou for your email and follow up. We don't have any concerns at this time on the project. Please continue to include this email and contact information on your mailing list for updates. thanks.

Ruchika Angrish, MCIP, RPP

Manager of Planning
T: 519.822.4420. Ext. 820
M: 519.830.1426
ruchika.angrish@ugdsb.on.ca

Confidentiality Warning: This message and any attachments are intended only for the use of the intended recipient, they may be confidential and privileged. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use of this message is strictly prohibited by law. Please notify the sender immediately, if you are not the intended recipient by return email or telephone then delete the message and attachments from your system.

From: Michael Watkins <michael.watkins@ainleygroup.com>
Sent: Monday, August 11, 2025 10:16 AM
To: Ruchika Angrish <Ruchika.Angrish@ugdsb.on.ca>
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

Dear Ruchika Angrish,

This message is a follow-up to the Notice of Addendum on the Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir Class Environmental Assessment. The intention is to file the Notice towards the end of August. Please reply to this email or one of the project team members listed on the Notice (attached in the previous email) if you would like to be included in the contact list for the Notice of Addendum or have comments/concerns before the filing.

Regards,

Michael Watkins
Junior Water/Wastewater Designer



Tel: (905) 452-5172, Ext. 330
Cell: (226) 980-9967
Email: michael.watkins@ainleygroup.com

WWW.AINLEYGROUP.COM

The information contained in and/or attached to this transmission is solely for the use of the intended recipient. Any copying, distribution or use by others, without the express written consent of the Ainley Group, is strictly prohibited. The recipient is responsible for confirming the accuracy and completeness of the information with the originator. Please advise the sender if you believe this message has been received by you in error.

Ainley Group is committed to providing accessible customer service. Please inform us if you require this information in an alternative format or require communication supports.

From: Michael Watkins

Sent: July 25, 2025 3:55 PM

To: 'ruchika.angrish@ugdsb.on.ca' <ruchika.angrish@ugdsb.on.ca>

Subject: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

RE: Notice of Addendum

**Town of Erin – Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir
Class Environmental Assessment Addendum**

Dear Ruchika Angrish,

The Town of Erin (Town) is initiating an Addendum to the Triton Engineering 2020 Schedule “B” Water Class Environmental Assessment (EA) to identify alternative sites for the Erin-Hillsburgh booster pumping station (BPS) and Hillsburgh reservoir, and ultimately select preferred alternatives to serve the existing Erin and Hillsburgh water servicing systems in the growing community.

Currently, Erin and Hillsburgh are operating as two different water servicing systems. With the community in both the Erin and Hillsburgh urban centres set to continue to grow, it was recommended in the 2020 EA that an interconnection be made to connect the two servicing systems and further storage be added. The addendum to the 2020 EA is necessary to determine the locations of the booster pumping station that would control flow between the communities and the reservoir recommended in Hillsburgh.

The geographic area of interest is outlined in the attached Notice of Addendum.

As indicated in the attached Notice of Addendum, first published on the Erin website (<https://erinengaged.erin.ca/urban-centre-wastewater-servicing-schedule-2020>) on Thursday, July 24, 2025, the Town is undertaking this Addendum following the planning and design process for Schedule “B” projects as described in the MCEA Document (as amended 2024). Public consultation is a key component of the Class EA process, and we invite you to review the study materials on the Erin Engage website and provide your feedback. The Town wanted to ensure you were aware of this Class EA Addendum being undertaken. The EA addendum will be filed in the coming weeks, after which the official 30-day public review period will begin. If you would like to be placed on the mailing list to receive the Notice of Filing of Addendum, please send your contact information to one of the listed study team members found on the attached Notice.

If you require additional information or would like to discuss this project, please do not hesitate to contact either Simon Glass (289-654-2865; simon.glass@ainleygroup.com) or Brian Kavanagh (519-855-4407, ext. 259; brian.kavanagh@erin.ca).

Sent on behalf of

Simon Glass, P.Eng.
Project Manager

And

Town of Erin – Infrastructure Services

From: [Michael Watkins](#)
To: [Wellington Federation of Agriculture](#)
Subject: RE: Wellington Federation of Agriculture: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum
Date: August 13, 2025 1:31:00 PM
Attachments: [Town of Erin - Notice of Addendum.pdf](#)

Hi Kathrine,

Thanks for the reply. The official letter is below and the official notice is attached.

RE: Notice of Addendum
Town of Erin – Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir
Class Environmental Assessment Addendum

Dear Katherine Noble,

The Town of Erin (Town) is initiating an Addendum to the Triton Engineering 2020 Schedule “B” Water Class Environmental Assessment (EA) to identify alternative sites for the Erin-Hillsburgh booster pumping station (BPS) and Hillsburgh reservoir, and ultimately select preferred alternatives to serve the existing Erin and Hillsburgh water servicing systems in the growing community.

Currently, Erin and Hillsburgh are operating as two different water servicing systems. With the community in both the Erin and Hillsburgh urban centres set to continue to grow, it was recommended in the 2020 EA that an interconnection be made to connect the two servicing systems and further storage be added. The addendum to the 2020 EA is necessary to determine the locations of the booster pumping station that would control flow between the communities and the reservoir recommended in Hillsburgh.

The geographic area of interest is outlined in the attached Notice of Addendum.

As indicated in the attached Notice of Addendum, first published on the Erin website (<https://erinengaged.erin.ca/urban-centre-wastewater-servicing-schedule-2020>) on Thursday, July 24, 2025, the Town is undertaking this Addendum following the planning and design process for Schedule “B” projects as described in the MCEA Document (as amended 2024). Public consultation is a key component of the Class EA process, and we invite you to review the study materials on the Erin Engage website and provide your feedback. The Town wanted to ensure you were aware of this Class EA Addendum being undertaken. The EA addendum will be filed in the coming weeks, after which the official 30-day public review period will begin. If you would like to be placed on the mailing list to receive the Notice of Filing of Addendum, please send your contact information to one of the listed study team members found on the attached Notice.

If you require additional information or would like to discuss this project, please do not hesitate to contact either Simon Glass (289-654-2865; simon.glass@ainleygroup.com) or Brian Kavanagh (519-855-4407, ext. 259; brian.kavanagh@erin.ca).

Sent on behalf of

Simon Glass, P.Eng.
Project Manager

And

Town of Erin – Infrastructure Services

The information contained in and/or attached to this transmission is solely for the use of the intended

recipient. Any copying, distribution or use by others, without the express written consent of the Ainley Group, is strictly prohibited. The recipient is responsible for confirming the accuracy and completeness of the information with the originator. Please advise the sender if you believe this message has been received by you in error.

Ainley Group is committed to providing accessible customer service. Please inform us if you require this information in an alternative format or require communication supports.

From: Wellington Federation of Agriculture . <wellington-fed-ag@outlook.com>

Sent: August 13, 2025 2:57 AM

To: Michael Watkins <michael.watkins@ainleygroup.com>

Subject: Re: Wellington Federation of Agriculture: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

You don't often get email from wellington-fed-ag@outlook.com. [Learn why this is important](#)

Hi Michael,

Yes, please send any correspondence directly to myself.

thanks!

Katherine Noble

Administrator

Wellington Federation of Agriculture

From: Wellington Federation of Agriculture <wellington@ofa.on.ca>

Sent: Tuesday, August 12, 2025 4:28 PM

To: wellington@ofa.on.ca <wellington@ofa.on.ca>

Subject: Wellington Federation of Agriculture: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

This is an enquiry email via <https://www.wfofa.on.ca/> from:
Michael Watkins <michael.watkins@ainleygroup.com>

Hi Rachel,

Ainley Group, on behalf of the Town of Erin, has been distributing a Notice of Addendum to the Triton Engineering 2020 Schedule "B" Water Class Environmental Assessment (EA) to identify alternative sites for the Erin-Hillsburgh booster pumping station (BPS) and Hillsburgh reservoir, and ultimately select preferred alternatives to serve the existing Erin and Hillsburgh water servicing systems in the growing community.

Recently, Reagan Zink (from the Agricultural Land Use Planning Unit | Food Safety and Environmental Policy Branch | Policy Division) mentioned that your group should be kept in the loop. Would you be the contact to send the official notice to? If not, could you direct me to the email of who I should send it to?

Thanks so much,

Michael Watkins

From: Aldo Salis <aldos@wellington.ca>
Sent: August 11, 2025 12:48 PM
To: Michael Watkins
Cc: Kyle Davis (kdavis@centrewellington.ca)
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

Hi Michael,
No comments at this point, but please continue to keep us informed of the project.
Much appreciated,
Aldo

Aldo L. Salis, MCIP RPP
Director of Planning and Development
County of Wellington
74 Woolwich Street
Guelph, ON N1H 3T9
519.837.2600 x 2100
www.wellington.ca

From: Michael Watkins <michael.watkins@ainleygroup.com>
Sent: Monday, August 11, 2025 10:09 AM
To: Aldo Salis <aldos@wellington.ca>
Subject: RE: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you know the contents to be safe.

Dear Aldo Salis,

This message is a follow-up to the Notice of Addendum on the Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir Class Environmental Assessment. The intention is to file the Notice towards the end of August. Please reply to this email or one of the project team members listed on the Notice (attached in the previous email) if you would like to be included in the contact list for the Notice of Addendum or have comments/concerns before the filing.

Regards,

Michael Watkins
Junior Water/Wastewater Designer



Tel: (905) 452-5172, Ext. 330
Cell: (226) 980-9967
Email: michael.watkins@ainleygroup.com

WWW.AINLEYGROUP.COM

The information contained in and/or attached to this transmission is solely for the use of the intended recipient. Any copying, distribution or use by others, without the express written consent of the Ainley Group, is strictly prohibited. The

recipient is responsible for confirming the accuracy and completeness of the information with the originator. Please advise the sender if you believe this message has been received by you in error.

Ainley Group is committed to providing accessible customer service. Please inform us if you require this information in an alternative format or require communication supports.

From: Michael Watkins

Sent: July 25, 2025 3:55 PM

To: aldos@wellington.ca

Subject: Notice of Addendum - Town of Erin Urban Centre Water Servicing EA Addendum

RE: Notice of Addendum

**Town of Erin – Urban Centre Water Servicing: Erin-Hillsburgh BPS and Hillsburgh Reservoir
Class Environmental Assessment Addendum**

Dear Aldo Salis,

The Town of Erin (Town) is initiating an Addendum to the Triton Engineering 2020 Schedule “B” Water Class Environmental Assessment (EA) to identify alternative sites for the Erin-Hillsburgh booster pumping station (BPS) and Hillsburgh reservoir, and ultimately select preferred alternatives to serve the existing Erin and Hillsburgh water servicing systems in the growing community.

Currently, Erin and Hillsburgh are operating as two different water servicing systems. With the community in both the Erin and Hillsburgh urban centres set to continue to grow, it was recommended in the 2020 EA that an interconnection be made to connect the two servicing systems and further storage be added. The addendum to the 2020 EA is necessary to determine the locations of the booster pumping station that would control flow between the communities and the reservoir recommended in Hillsburgh.

The geographic area of interest is outlined in the attached Notice of Addendum.

As indicated in the attached Notice of Addendum, first published on the Erin website (<https://erinengaged.erin.ca/urban-centre-wastewater-servicing-schedule-2020>) on Thursday, July 24, 2025, the Town is undertaking this Addendum following the planning and design process for Schedule “B” projects as described in the MCEA Document (as amended 2024). Public consultation is a key component of the Class EA process, and we invite you to review the study materials on the Erin Engage website and provide your feedback. The Town wanted to ensure you were aware of this Class EA Addendum being undertaken. The EA addendum will be filed in the coming weeks, after which the official 30-day public review period will begin. If you would like to be placed on the mailing list to receive the Notice of Filing of Addendum, please send your contact information to one of the listed study team members found on the attached Notice.

If you require additional information or would like to discuss this project, please do not hesitate to contact either Simon Glass (289-654-2865; simon.glass@ainleygroup.com) or Brian Kavanagh (519-855-4407, ext. 259; brian.kavanagh@erin.ca).

Sent on behalf of

Simon Glass, P.Eng.
Project Manager

And

Town of Erin – Infrastructure Services

“This e-mail message (including attachments, if any) is intended for the use of the individual to whom it is addressed and may contain information that is privileged and confidential. If you are not the intended recipient, you are notified that any dissemination, distribution or copying of this communication is

strictly prohibited. If you have received this communication in error, please notify the sender and erase this e-mail message immediately.”